

# INLAND VALLEY DEVELOPMENT AGENCY (IVDA)

## REQUEST FOR INFORMATION (RFI) No. 1

### DESIGN/BUILD OF CERTAIN TENANT IMPROVEMENTS LOCATED AT 1111 E. MILL STREET, BUILDING 1, SAN BERNARDINO, CA 92408

Tuesday, March 3, 2009

**Q1. Do we have as-built plans?**

A1. We have some basic building drawings if you would like to take a look at them you will need to make an appointment with Wendy Clements at 909.382.4100 ext 230

**Q2. How much experience do you require?**

A2. A minimum of 12 months similar experience is required.

**Q3. Design/Build Mechanical?**

A3. Yes

**Q4. What information do we submit on the subcontractors?**

A4. List the subcontractors that you know will be a part of your team. Keep in mind that you are going to have to competitively bid the rest of the project. The IVDA requires three bids.

**Q5. Is the contractor required to bring the IT and electrical to the furniture?**

A5. Yes, the contractor would only be responsible for the 110vac to the cubicles.

**Q6. Is the tenant a back up generator?**

A6. No there is no back up generator at this facility

**Q7. Who is responsible for the architectural drawings?**

A7. The Design/Build team is responsible

**Q8. Title 24**

A8. Title 24 has been updated since this building was last improved. Part of the permitting process will include determining what if anything needs to be upgraded in order to pass final inspection.

**Q9. Is this a bonded project?**

A9. Yes, the bond will need to be ready on March 12, 2009. The bond required for the March 12, 2009, submittal is only for the design (through plan check approval) portion of the project and will be based on the contractor's NTE estimated costs for this phase of the project. Construction bonds will need to be in place prior to start of demolition.

**Q10. What are the insurance requirements? Is there liquidated damages?**

A10. Please refer to Section III General Information, Section A. Yes there is a provision for liquidated damages at \$1000.00 per day

**Q11. What fees are due on Thursday?**

A11. The response should include a description of each position that the team will staff, their billing rates, how many billable hours are estimated by position and those hours totaled and extended to a summary of staff costs. All indirect costs items are necessary for the development of plans and specs and to support the subsequent plan check process should be defined each as a separate line item, priced and totaled. The total of the staff and indirect costs would equal the contractors not to exceed estimate for the Design Phase of the project.

**Q12. How do we expedite the permit process?**

A12. IVDA will assist in anyway that we can to help the selected team obtain the necessary permits through the City of San Bernardino in a timely manner.

**Q13. Is there going to be an interview process?**

A13. There will be no interviews.

**Q14. Is the delivery method Design/Build?**

A.14 Yes

**Q15. Is this a school?**

A15. This is an administrative and training office for child care providers.

**Q16. Are there CAD Drawings?**

A16. They are posted on the website