

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
March 15, 2007**

An Adjourned Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 4:00 p.m. on Thursday, March 15, 2007, at the San Bernardino County Government Center, in the Citrus Room – Fifth Floor, located at 385 N. Arrowhead Avenue, San Bernardino, California.

BOARD MEMBERS PRESENT:

City of Colton	Councilmember John Mitchell
City of Loma Linda	Vice-President/Mayor Robert Christman
County of San Bernardino	Supervisor Dennis Hansberger
City of Highland	Mayor Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada (4:25 pm.)

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment & Property
Management
Penny Chua, Director of Economic Development & Marketing
Martin Romeo, Chief Financial Officer
Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission

A. CALL TO ORDER

B. ROLL CALL

C. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions.

Item #2 - Informational Items

Donald L. Rogers, Interim Executive Director, gave a brief update on his recent trip to Washington D.C., followed by a brief update from Assistant Director Michael Burrows.

E. COMMISSION CONSENT ITEMS

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer’s Report for January 31, 2007 for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Approve Meeting Minutes: February 14, 2007

Item #6 – Authorize Staff to Advertise for Bids for the Purchase and Installation of Equipment in the Air Traffic Control Tower

Item #7 – Authorize Staff to Issue a Request for Proposals (RFP) for Air Traffic Control Tower Services

Item #8 – Authorize Staff to Advertise for Bids for the Purchase and Installation of High Intensity Discharge (HID) Metal Halide Lights for Installation in Hangar 763 on the First Floor of the East Annex and the West Half of Dock 2B

The record will reflect that Agenda Item No. 5 was deferred at the request of staff.

Vice-President Robert Christman requested Agenda Item Nos. 6 & 7 be pulled from the Consent Calendar for discussion.

ACTION: Approve Agenda Item Nos. 3, 4 and 8 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Hansberger	Jones	Christman	Estrada	Mitchell
Aye				
Morris				

Motion carried unanimously.

Item #6 – Authorize Staff to Advertise for Bids for the Purchase and Installation of Equipment in the Air Traffic Control Tower

ACTION: Approve Agenda Item No. 6 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Christman	Jones	Estrada	Hansberger	Mitchell
Aye				
Morris				

Motion carried unanimously.

Item #7 – Authorize Staff to Issue a Request for Proposals (RFP) for Air Traffic Control Tower Services

ACTION: Approve Agenda Item No. 7 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Christman	Hansberger	Estrada	Jones	Mitchell
Aye				
Morris				

Motion carried unanimously.

President Morris recessed to closed session at 4:20 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated. Open session reconvened at 4:50 p.m.

F. COMMISSION DISCUSSION ITEMS

Item #9 - Approve Award of Contract with Gary W. Miller, Architect & Associates, Inc., in an Amount Not to Exceed \$127,570 for Architectural, Landscape Architectural, and Engineering Consulting Services for the Design and Construction Administration for an Airport Maintenance Facility

A discussion ensued regarding the location of this airport maintenance facility, and whether or not it is on the Airport Master Plan. Due to the fact that it is not, Mayor Ross Jones elected to abstain from voting on this item as a procedural issue. Mayor Jones stated he did not have an objection as to the facility or its location.

Vice-President Robert Christman moved the item, at which point Agency Counsel Timothy J. Sabo suggested that the action be amended to include the following wording: "Subject to U.S. Department of Transportation Federal Aviation Administration (FAA) approval in this location." Vice-President Christman amended his motion accordingly.

ACTION: Approve award of contract with Gary W. Miller, Architect & Associates, Inc., in an amount not to exceed \$127,570 for architectural, landscape architectural, and engineering consulting services for the design and construction administration for an airport maintenance facility, subject to U.S. Department of Transportation Federal Aviation Administration (FAA) approval in this location; appropriate a contingency budget of \$13,000; and authorize the Interim Executive Director or his designee to execute the contract.

Motion	Second	Aye	Aye	Aye
Christman	Estrada	Hansberger	Mitchell	Morris
Abstain				
Jones				

Motion carried.

Item #10 – Adopt Resolution No. 2007-03 of the San Bernardino International Airport Authority (SBIAA) Approving a Lease Agreement with SBD Properties, LLC, for Building 674 and Adjacent Areas and the Construction of Certain Facilities to Provide General Aviation Services, together with Exhibit “T” Relating to a Fuel Management Services Agreement, Subject to Approval by the U.S. Department of Transportation Federal Aviation Administration (FAA)

Mr. Scot Spencer, representative of SBD Properties, LLC., gave a brief statement.

ACTION: Adopt Resolution No. 2007-03 of the San Bernardino International Airport Authority (SBIAA) Approving a Lease Agreement with SBD Properties, LLC, for Building 674 and Adjacent Areas and the Construction of Certain Facilities to Provide General Aviation Services, together with Exhibit "T" Relating to a Fuel Management Services Agreement, Subject to Approval by the U.S. Department of Transportation Federal Aviation Administration (FAA).

Motion	Second	Aye	Aye	Aye
Hansberger	Christman	Estrada	Jones	Mitchell
Aye				
Morris				

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

See Section E. above.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Morris declared the meeting adjourned at 5:12 p.m.

Minutes approved at a Regular Meeting on April 11, 2007.

/s/

Kelly Berry
Assistant Secretary of the Commission