

**SAN BERNARDINO INTERNATIONAL  
AIRPORT AUTHORITY  
ACTION MEETING MINUTES  
May 23, 2007**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:10 p.m. on Wednesday, May 23, 2007, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

**BOARD MEMBERS PRESENT:**

|                          |  |
|--------------------------|--|
| City of Colton           | Councilmember John D. Mitchell   |
| City of Loma Linda       | Vice-President/Mayor Robert Christman  |
| County of San Bernardino | Supervisor Dennis Hansberger   |
| City of Highland         | Mayor Ross Jones   |
| City of San Bernardino   | President/Mayor Patrick J. Morris<br>Councilmember Esther Estrada (3:15 p.m.)<br>Councilmember Wendy McCammack |

**OTHERS PRESENT:**

Donald L. Rogers, Interim Executive Director  
Michael Burrows, Assistant Director  
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP  
William E. Leonard, Consultant  
Bill Ingraham, Director of County Airports  
Alex Estrada, Director of Redevelopment & Property  
Management  
Penny Chua, Director of Economic Development & Marketing  
Martin Romeo, Chief Financial Officer  
Eric Ray, Airport Operations Manager  
Kelly Berry, Assistant Secretary of the Commission

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ITEMS TO BE ADDED OR DELETED**

At the request of Donald L. Rogers, Interim Executive Director, Agenda Item No. 9 was removed from the agenda.

**D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

**Item #1 - Conflict of Interest Disclosure Items**

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. Supervisor Dennis Hansberger stated he would abstain from voting on Agenda Item No. 8.

**Item #2 - Informational Items**

There were no informational items.

**E. COMMISSION CONSENT ITEMS**

**Item #3 – Receive Register of Demands**

**Item #4 – Receive and File Treasurer’s Report for March 31, 2007 for the San Bernardino International Airport Authority (SBIAA)**

**Item #5 – Receive and File Treasurer’s Report for April 30, 2007 for the San Bernardino International Airport Authority (SBIAA)**

**Item #6 – Approve Meeting Minutes: April 25, 2007, Special Meeting**

**Item #7 – Approve Meeting Minutes: April 25, 2007, Regular Meeting**

**ACTION:** Approve the Consent Calendar.

| <b>Motion</b> | <b>Second</b> | <b>Aye</b> | <b>Aye</b> | <b>Aye</b> |
|---------------|---------------|------------|------------|------------|
| Christman     | Mitchell      | Hansberger | Jones      | McCammack  |
| <b>Aye</b>    | <b>Absent</b> |            |            |            |
| Morris        | Estrada       |            |            |            |

**Motion carried unanimously.**

President Morris recessed to closed session at 3:12 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated.

Councilmember Esther Estrada arrived at 3:15 p.m.

Open session reconvened at 4:05 p.m.

**F. COMMISSION DISCUSSION ITEMS**

**Item #8 - Approve Agreement between San Bernardino International Airport Authority (SBIAA) and the City of Rialto Related to the Rialto Municipal Airport Closure and Funds to be Received by SBIAA [Continued from April 25, 2007 meeting.]**

**ACTION:** Approve an Agreement between the San Bernardino International Airport Authority (SBIAA) and the City of Rialto relating to the Rialto Municipal Airport closure and funds to be received by SBIAA; and authorize the Interim Executive Director or his designee to execute the Agreement.

| <b>Motion</b>  | <b>Second</b> | <b>Aye</b> | <b>Aye</b> | <b>Aye</b> |
|----------------|---------------|------------|------------|------------|
| Mitchell       | Estrada       | Christman  | Jones      | Morris     |
| <b>Abstain</b> |               |            |            |            |
| Hansberger     |               |            |            |            |

**Motion carried.**

**Item #9 – Approve an Agreement between the City of Highland, City of San Bernardino, the Inland Valley Development Agency (IVDA), and the San Bernardino International Airport Authority (SBIAA), for the Design and Construction of Portions of Third Street and Fifth Street, as a Part of the Inland Empire Goods Movement Gateway Project [Continued from April 25, 2007 meeting.]**

Agenda Item No. 9 was removed from the Agenda at the request of staff.

**Item #10 – Approve Terminal Lease by and between the San Bernardino International Airport Authority (SBIAA) and Norton Development Company, LLC**

Mr. Donald L. Rogers, Interim Executive Director, gave a brief statement. Mr. Scot Spencer gave a brief statement on behalf of Norton Development Company, LLC.

**ACTION:** Approve Terminal Lease Agreement by and between the San Bernardino International Airport Authority (SBIAA) and Norton Development Company, LLC, subject to compliance with the California Environmental Quality Act of 1970, as amended (CEQA), and approval by the U.S. Department of Transportation Federal Aviation Administration (FAA); and authorize the Interim Executive Director or his designee to execute the Terminal Lease Agreement.

|               |               |            |            |            |
|---------------|---------------|------------|------------|------------|
| <b>Motion</b> | <b>Second</b> | <b>Aye</b> | <b>Aye</b> | <b>Aye</b> |
| Hansberger    | Estrada       | Christman  | Jones      | Mitchell   |
| <b>Aye</b>    |               |            |            |            |
| Morris        |               |            |            |            |

**Motion carried unanimously.**

**Item #11 – Approve Amendment No. 1 to Contract with GKK Works in an Amount Not to Exceed \$821,116 for the Airport Terminal Design Project; and Appropriate a Contingency Budget of \$8,211**

**ACTION:** Approve Amendment No. 1 to contract with GKK Works in an amount not to exceed \$822,116 for the next phase of the Design Development Services for the Airport Terminal; appropriate a contingency budget of \$8,211; and authorize the Interim Executive Director or his designee to execute all necessary documents.

|               |               |            |            |            |
|---------------|---------------|------------|------------|------------|
| <b>Motion</b> | <b>Second</b> | <b>Aye</b> | <b>Aye</b> | <b>Aye</b> |
| Christman     | Estrada       | Hansberger | Jones      | Mitchell   |
| <b>Aye</b>    |               |            |            |            |
| Morris        |               |            |            |            |

**Motion carried unanimously.**

**Item #12 – Authorize Acceptance of a Notice of Termination of Airport Lease No. 2005-01 by and between the San Bernardino International Airport Authority (SBIAA) and Hillwood/San Bernardino, LLC for Portions of the Terminal Building; and Authorize Related Payments**

**ACTION:** Authorize acceptance of a Notice of Termination of Airport Lease No. 2005-01 by and between the San Bernardino International Airport Authority (SBIAA) and Hillwood/San Bernardino, LLC, for portions of the Terminal Building; and authorize related payments subject to receipt of certain supporting documentation.

|               |               |            |            |            |
|---------------|---------------|------------|------------|------------|
| <b>Motion</b> | <b>Second</b> | <b>Aye</b> | <b>Aye</b> | <b>Aye</b> |
| Christman     | Estrada       | Hansberger | Jones      | Mitchell   |
| <b>Aye</b>    |               |            |            |            |
| Morris        |               |            |            |            |

**Motion carried unanimously.**

**Item #13 – Approve Award of Contract to the Lowest Responsible Bidder for the Air Traffic Control Tower Equipment Project**

A revised staff report regarding Agenda Item No. 13 was provided to the public and Commission members.

**ACTION:** Approve award of contract to Aviation Systems Maintenance, Inc. in an amount not to exceed \$161,784 for the Air Traffic Control Tower Equipment Project; authorize a contingency budget of 15%; and authorize the Interim Executive Director or his designee to execute the contract.

| <b>Motion</b> | <b>Second</b> | <b>Aye</b> | <b>Aye</b> | <b>Aye</b> |
|---------------|---------------|------------|------------|------------|
| Estrada       | Mitchell      | Christman  | Hansberger | Jones      |
| <b>Aye</b>    |               |            |            |            |
| Morris        |               |            |            |            |

**Motion carried unanimously.**

**G. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**H. PUBLIC COMMENT**

There were no public comments.

**I. CLOSED SESSION**

See Section E. above.

**J. ADJOURN MEETING**

There being no further business before the Commission at this session, President Morris declared the meeting adjourned at 4:21 p.m.

**Minutes approved at a Regular Meeting on June 13, 2007.**

/s/

**Kelly Berry**  
**Assistant Secretary of the Commission**