

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
September 12, 2007**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:11 p.m. on Wednesday, September 12, 2007, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Councilmember John D. Mitchell
City of Loma Linda	Vice-President/Mayor Robert Christman
County of San Bernardino	Supervisor Dennis Hansberger (3:25 p.m.)
City of Highland	Mayor Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Bill Ingraham, Director of County Airports
William E. Leonard, Consultant
Alex Estrada, Director of Redevelopment & Transportation
Martin Romeo, Chief Financial Officer
Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ITEMS TO BE ADDED OR DELETED**

There were no added or deleted items.

Mr. Donald L. Rogers, Interim Executive Director, advised that Commission members and staff were provided a set of Revised and Redlined Minutes pertaining to the August 29, 2007, regular adjourned meeting.

- D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions.

Item #2 - Informational Items

Mr. Donald L. Rogers asked Vice President Robert Christman to talk about his recent attendance at China's Air Freight Asia 2007 Conference. Vice President Christman stated he attended the conference in Hong Kong, then met with Jade Cargo in Shenzhen, China, and toured China Southern Airlines, also in Shenzhen. Ultimately, Vice President Christman felt the event as a whole brought good exposure for the Airport.

Supervisor Dennis Hansberger joined that meeting at 3:25 p.m.

Vice President Robert Christman acknowledged the presence of Mr. Henry Wang of American Business Development Consulting, consulting with the City of Ontario, commenting that Mr. Wang was instrumental in coordinating relations between the San Bernardino International Airport Authority (SBIAA) and Chinese investors. Following a brief discussion regarding freight forwarders, Mr. Wang stated China businesses appeared to welcome the idea of the San Bernardino International Airport as an alternative to Los Angeles International Airport (LAX) and/or John Wayne Airport.

- E. COMMISSION CONSENT ITEMS**

Item #3 – Receive Register of Demands

Item #4 – Approve Meeting Minutes: August 22, 2007

Item #5 – Approve Meeting Minutes: August 29, 2007, Adjourned Regular

ACTION: Approve Item Nos. 3, 4 and 5 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Mitchell	Estrada	Christman	Hansberger	Jones
Aye				
Morris				

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Item #6 – Approve Professional Services Agreement with Coffman Associates, Inc. for an Airport Layout Plan Update with Narrative Report in an Amount Not to Exceed \$145,275.

ACTION: Authorize staff to sign a Professional Services Agreement with Coffman Associates, Inc. for an Airport Layout Plan Update with Narrative Report in an Amount Not to Exceed \$145,275; Approve a ten percent (10%) Contingency Budget; and Authorize the Interim Executive Director or his Designee to Execute all Necessary Documents.

Motion	Second	Aye	Aye	Aye
Christman	Jones	Estrada	Hansberger	Mitchell
Aye				
Morris				

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

President Patrick J. Morris recessed to closed session at 3:28 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated.

SBIAA staff left closed session at 3:45 p.m.

The meeting reconvened at 3:57 p.m.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 3:57 p.m.

Minutes approved at a Regular Meeting on September 26, 2007.

/s/

Kelly Berry
Assistant Secretary of the Commission

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