

**SAN BERNARDINO INTERNATIONAL  
AIRPORT AUTHORITY  
ACTION MEETING MINUTES  
November 14, 2007**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by Vice President Robert Christman at approximately 3:05 p.m. on Wednesday, November 14, 2007, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

**BOARD MEMBERS PRESENT:**

City of Colton	Councilmember John D. Mitchell
City of Loma Linda	Vice President/Mayor Robert Christman
County of San Bernardino	Supervisor Dennis Hansberger
City of Highland	Mayor Ross Jones
City of San Bernardino	Councilmember Wendy McCammack (alt) (3:10 p.m.)

**OTHERS PRESENT:**

Donald L. Rogers, Interim Executive Director  
Michael Burrows, Assistant Director  
Bill Ingraham, Aviation Director  
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP  
Alex Estrada, Director of Redevelopment & Transportation  
Penny Chua, Director of Economic Development and Marketing  
Martin Romeo, Chief Financial Officer  
Eric Ray, Airport Operations Manager  
Kelly Berry, Assistant Secretary of the Commission

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ITEMS TO BE ADDED OR DELETED**

There were no added or deleted items.

**D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

**Item #1 - Conflict of Interest Disclosure Items**

Vice President Robert Christman stated Commission members should note the item(s) listed which might require member abstentions. The record will reflect Supervisor Dennis Hansberger abstained on Agenda Item No. 9.

**Item #2 - Informational Items**

There were no informational items.

**E. COMMISSION CONSENT ITEMS**

**Item #3 – Receive Register of Demands**

**Item #4 – Receive and File Treasurer’s Report for September 30, 2007, for the San Bernardino International Airport Authority (SBIAA)**

**Item #5 – Approve Meeting Minutes: September 26, 2007**

**Item #6 – Approve Meeting Minutes: October 24, 2007**

**Item #7 – Authorize Staff to Issue a Request for Proposals (RFP) for the Engineering Design and Preparation of Plans and Specifications for a Solar Power System**

**ACTION:** Approve the Consent Calendar.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Absent</b>
Jones	Hansberger	Christman	Mitchell	McCammack

**Motion carried.**

**F. COMMISSION DISCUSSION ITEMS**

**Item #8 – Approve the San Bernardino International Airport Authority Initial Study for the SBIA Corporate Aviation Center; Consider and Adopt a Mitigated Negative Declaration, Mitigation and Monitoring and Reporting Program (MMRP); and Authorize Filing of the Appropriate Notice of Determination for said Project**

Councilmember Wendy McCammack arrived at 3:10 p.m., during discussion of Agenda Item No. 8.

Mr. Tom Dodson, Tom Dodson & Associates, gave a brief background statement.

**ACTION:** Approve the San Bernardino International Airport Authority Initial Study for the SBIA Corporate Aviation Center; Consider and Adopt a Mitigated Negative Declaration, Mitigation and Monitoring and Reporting Program (MMRP); and Authorize Filing of the Appropriate Notice of Determination for said Project.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Nay</b>
Mitchell	Hansberger	Christman	McCammack	Jones

**Motion carried.**

**Item #9 – Adopt Resolution No. 2007-10 of the San Bernardino International Airport Authority (SBIAA) Approving and Authorizing the Execution of a Certain Lease Agreement for Parcel B-1 with Matich Corporation, Subject to Approval by the U.S. Department of Transportation Federal Aviation Administration (FAA)**

**ACTION:** Adopt Resolution No. 2007-10 of the San Bernardino International Airport Authority (SBIAA) Approving and Authorizing the Execution of a Certain Lease Agreement for Parcel B-1 with Matich Corporation, Subject to Approval by the U.S. Department of Transportation Federal Aviation Administration (FAA)

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Abstain</b>
McCammack	Mitchell	Christman	Jones	Hansberger

**Motion carried.**

**Item #10 – Approve a Marketing Agreement with American Business Development Consulting**

Ms. Penny Chua, Director of Economic Development & Marketing, gave a brief statement regarding American Business Development Consulting, advising Commission members the ad hoc marketing committee recommended the agreement for approval. Councilmember Wendy McCammack requested the contract contain

performance benchmarks. Ms. Chua advised monthly reports will be submitted to her (Ms. Chua) for approval prior to payment.

**ACTION:** Approve a Marketing Agreement with American Business Development Consulting; and Authorize the Interim Executive Director or his Designee to execute all Necessary Documents.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Jones	McCammack	Christman	Hansberger	Mitchell

**Motion carried unanimously.**

**G. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**H. PUBLIC COMMENT**

There were no public comments.

**I. CLOSED SESSION**

There was no closed session.

**J. ADJOURN MEETING**

There being no further business before the Commission at this session, Vice President Robert Christman declared the meeting adjourned at 3:15 p.m.

**Minutes approved at an Adjourned Regular Meeting on December 12, 2007.**

/s/

**Kelly Berry**  
**Assistant Secretary of the Commission**