

REGULAR MEETING

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

**WEDNESDAY
JUNE 25, 2008
3:00 P.M.**

Loma Linda City Hall
Council Chambers
25541 Barton Road
Loma Linda, California

AGENDA

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **ITEMS TO BE ADDED OR DELETED**
- D. **CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**
 - 1. Note agenda item contracts and subcontractors which may require member abstentions due to possible conflicts of interest
 - 2. Informational Items
Following the Presentation and Adoption of Agenda Item Nos. D3. and D4., the meeting will be recessed for a brief 10-15 minute reception honoring William E. Leonard and Mayor Robert Christman.

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For additional information, please call the SBIAA office at (909) 382-4100

3. Adopt Resolution of the San Bernardino International Airport Authority (SBIAA) in Recognition of William E. Leonard
4. Adopt Resolution of the San Bernardino International Airport Authority (SBIAA) in Recognition of Mayor Robert Christman

E. **COMMISSION CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion under **DEFERRED ITEMS G.**

5. Receive Register of Demands
6. Approve Meeting Minutes: May 14, 2008
7. Approve Meeting Minutes: May 28, 2008
8. Receive and File Treasurer's Report for May 31, 2008, for the San Bernardino International Airport Authority (SBIAA)
9. Approve 2007-2008 Audit Engagement Letter with Rogers, Anderson, Malody & Scott, LLP in an Amount Not to Exceed \$37,000
10. Ratify Issuance of a Request for Proposals (RFP) for Terminal Facility Parking Management Services
11. Authorize Staff to Execute an Agreement with ASMI, Inc. for an Expanded Scope of Services Including Air Traffic Control Tower and Navigational Aid Maintenance Services

ACTION ON CONSENT CALENDAR

F. **COMMISSION DISCUSSION ITEMS**

12. Adopt Resolution No. 2008-05 of the San Bernardino International Airport Authority (SBIAA) Approving the Fiscal Year 2008-2009 Budget and Approving the Form of Agreement for County Contract Employees
13. Approve Agreements for Various Consultant Services for Fiscal Year 2008-2009

- 14. Approve San Bernardino International Airport Authority Fee Schedule for Fiscal Year 2008-2009
- 15. Adopt Commercial and Filming Procedures for the San Bernardino International Airport Authority (SBIAA) for Fiscal Year 2008-2009
- 16. Approve Award of Contract to A/C Mechanical, Inc. in an Amount Not to Exceed \$23,600.73 for Maintenance of Heating Ventilation and Air Conditioning (HVAC) Systems on Buildings Located at the San Bernardino International Airport
- 17. Adopt Resolution No. 2008-06 of the San Bernardino International Airport Authority (SBIAA) Appropriating Certain Surplus SBIAA Funds for the Payment of Additional Costs Required for the Completion and Certification of the Airport Fuel Farm and Approving the Form of a Fuel Purchase Agreement with Million Air San Bernardino

G. **ADDED AND DEFERRED ITEMS**

H. **PUBLIC COMMENT**

I. **CLOSED SESSION**

- I. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: San Bernardino International Airport

Negotiating Parties: Philip H. Mook, Jr. on behalf of the **United States Air Force**
Donald L. Rogers, Interim Executive Director, on behalf of SBIAA

Under Negotiation: Instruction will be given to the SBIAA negotiator concerning price and terms of payment for acquisition of all or portions of available areas at the San Bernardino International Airport

- II. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Approximately 25 acres of Airport property south of Third Street and east of ARFF training center

Negotiating Parties: Todd Platt on behalf of **Hillwood Strategic Services**
Donald L. Rogers, Interim Executive Director, on behalf of SBIAA

Under Negotiation: Instruction will be given to the SBIAA negotiator concerning terms and conditions of a Development Agreement

III. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Terminal Building (Building 673)
105 N. Leland Norton Way, San Bernardino, CA,
and approximately 66,000 square feet of property located on the Northwest portion of the Airport

Negotiating Parties: Scot Spencer on behalf of **Norton Development Company, LLC**
Donald L. Rogers, Interim Executive Director, on behalf of SBIAA

Under Negotiation: Instruction will be given to the SBIAA negotiator concerning terms and conditions of an Amendment to Lease Agreement for said property

IV. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Approximately three (3) acres of property located on the northwest portion of the Airport

Negotiating Parties: Scot Spencer on behalf of **SBD Properties, LLC**
Donald L. Rogers, Interim Executive Director, on behalf of SBIAA

Under Negotiation: Instruction will be given to the SBIAA negotiator concerning terms and conditions of an Amendment to Lease Agreement

V. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Building 763/Hangar Complex Bays 1, 2, 3 & 4
255 S. Leland Norton Way, San Bernardino, CA

Negotiating Parties: Scot Spencer on behalf of the **SBD Aircraft Services, LLC**
Donald L. Rogers, Interim Executive Director, on behalf of SBIAA

Under Negotiation: Instruction will be given to the SBIAA negotiator concerning lease terms and conditions

VI. Conference with Labor Negotiators pursuant to Government Code Section 54957.6.

The SBIAA will meet with its designated representative, Donald L. Rogers, Interim Executive Director, to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented employees specified by position title.

Non-represented Employees

Accounting Employees (Various levels)
Airport Operations Employees (Various levels)
Airport Operations Manager
Airport Security Officers
Assistant Director
Assistant Clerk of the Board
Aviation Director
Chief Financial Officer
Clerical (Various levels)
Clerk of the Board
Contract Administrator
Director of Economic Development and Marketing
Director of Information Services
Director of Redevelopment and Transportation
Executive Director
Maintenance Employees (Various levels)
Maintenance Supervisors
Marketing and Leasing Coordinator
Project Assistant
Project/Marketing Assistant
Project Coordinator

Project Manager
Safety Officer
Secretarial (Various levels)

- VII. Conference with Legal Counsel – Anticipated Litigation. There is significant exposure to litigation pursuant to Government Code Section 54956.9(b) - one case.

J. **ADJOURN MEETING**

San Bernardino International Airport Authority (SBIAA) Commission meetings are aired on City of San Bernardino Access Channel 3 at 6:00 p.m. on the Monday following the Commission meeting and at 2:00 p.m. on the Wednesday following the Commission meeting. Copies of the reports or other written documentation relating to each agenda item described in Section E. and Section F. above will be provided at the meeting and are on file in the office of the Assistant Secretary of the Commission, 294 S. Leland Norton Way, Suite 1, San Bernardino, California. They are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. This agenda was posted in accordance with applicable State law. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Bernardino International Airport Authority office at (909) 382-4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.