

INLAND VALLEY DEVELOPMENT AGENCY
ACTION MEETING MINUTES
June 25, 2008

A Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Dennis Hansberger at approximately 4:26 p.m. on Wednesday, June 25, 2008, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Mayor Pro Tem John D. Mitchell Mayor Kelly J. Chastain
City of Loma Linda	Vice-Chair/Mayor Robert Christman Councilmember Robert Ziprick (alt)
County of San Bernardino	Co-Chair/Supervisor Dennis Hansberger
City of San Bernardino	Co-Chair/Mayor Patrick J. Morris Councilmember Esther Estrada Councilmember Wendy McCammack

OTHERS PRESENT: Michael Burrows, Assistant Director
Bill Ingraham, Aviation Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment and Transportation
Penny Chua, Director of Economic Development & Marketing
Martin Romeo, Chief Financial Officer
Kelly Berry, Clerk of the Board

A. CALL TO ORDER

B. ROLL CALL

C. ITEMS TO BE ADDED OR DELETED

There were no added or deleted items.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure

Co-Chair Dennis Hansberger stated Board members should note the item(s) listed which might require member abstentions. Supervisor Hansberger stated he would abstain on Agenda Item Nos. 7 and 11.

Item #2 – Informational Items

There were no informational items.

E. BOARD CONSENT ITEMS

Item #3 – Receive Register of Demands

Item #4 –Approve Meeting Minutes: May 14, 2008

Item #5 - Approve Meeting Minutes: May 28, 2008

Item #6 - Receive and File Cash Report for May 31, 2008, for the Inland Valley Development Agency (IVDA)

Item #7 - Approve 2007-2008 Audit Engagement Letter with Rogers, Anderson, Malody & Scott, LLP in an Amount Not to Exceed \$40,000

ACTION: Approve Item Nos. 3 through 6 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Christman	Mitchell	Chastain	Estrada	Hansberger
Aye	Aye	Aye		
McCammack	Morris	Ziprick		

Motion carried unanimously.

Due to a conflict, Co-Chair Hansberger abstained on Agenda Item No. 7. Co-Chair Patrick J. Morris chaired the meeting at this point.

ACTION: Approve Item No. 7 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Chastain	Estrada	McCammack
Aye	Aye	Abstain		
Morris	Ziprick	Hansberger		

Motion carried.

Co-Chair Dennis Hansberger resumed chairing the meeting at this point.

F. BOARD DISCUSSION ITEMS

Co-Chair Hansberger expressed his thoughts regarding Mr. Christman’s exit from the Board, stating it would be a loss to the Board and the community. Mayor Christman thanked Co-Chair Hansberger for his kind comments, stating he is proud to have served on the IVDA Board for so many years and that the IVDA is a clear example of a redevelopment agency that is working.

Both Agenda Item Nos. 8 and 9 were considered jointly as one item by the Board.

Item #8 -Adopt Resolution of the Inland Valley Development Agency (IVDA) in Recognition of William E. Leonard

ACTION: Adopt a Resolution of the Inland Valley Development Agency (IVDA) in recognition of William E. Leonard.

Item #9 - Adopt Resolution of the Inland Valley Development Agency (IVDA) in Recognition of Mayor Robert Christman

ACTION: Adopt a Resolution of the Inland Valley Development Agency (IVDA) in recognition of Mayor Robert Christman.

Motion	Second	Aye	Aye	Aye
Mitchell	Morris	Chastain	Christman	Estrada
Aye	Aye	Aye		
Hansberger	McCammack	Ziprick		

Motion carried unanimously.

Item # 10 - Adopt Resolution No. 2008-06 of the Inland Valley Development Agency (IVDA) Approving the Fiscal Year 2008-2009 Budget and Approving the Form of Agreement for County Contract Employees

Staff provided a supplemental staff report for Agenda Item No. 10. There was a brief discussion regarding the Fiscal Year 2008-2009 budget, including a request from Councilmember Estrada for staff to provide information relative to the future monetary needs of the Airport and a request from Councilmember McCammack for staff to provide a list of receivables for the IVDA and SBIAA.

ACTION: Adopt Resolution No. 2008-06 of the Inland Valley Development Agency (IVDA) Approving the Fiscal Year 2008-2009 Budget and Approving the form of Agreement for County Contract Employees; Approve New Employment Contracts as Shown on Page 15a of the 2008-09 IVDA Budget; and Authorize the IVDA Co-Chairs to Execute all New and Amended Employment Contracts with IVDA Employees Consistent with the approved 2008-2009 IVDA Budget.

Motion	Second	Aye	Aye	Aye
Christman	Morris	Chastain	Estrada	Hansberger
Aye	Aye	Nay		
McCammack	Ziprick	Mitchell		

Motion carried.

The Board next considered Agenda Item No. 12.

Item #12 - Approve Fee Schedule for Use of Facilities and Services of the Inland Valley Development Agency (IVDA) for Fiscal Year 2008-2009

ACTION: - Approve fee schedule for use of facilities and services of the IVDA for fiscal year 2008-2009.

Motion	Second	Aye	Aye	Aye
Christman	Mitchell	Chastain	Estrada	Hansberger
Aye	Aye	Aye		
McCammack	Morris	Ziprick		

Motion carried unanimously.

Item #13 -Adopt Commercial and Filming Procedures for the Inland Valley Development Agency (IVDA) for Fiscal Year 2008-2009

ACTION: Adopt Commercial and Filming Procedures for the Inland Valley Development Agency (IVDA) for fiscal year 2008-2009.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Chastain	Estrada	Hansberger
Aye	Aye	Aye		
McCammack	Morris	Ziprick		

Motion carried unanimously.

Item #14 - Approve Award of Contract to A/C Mechanical, Inc. in an Amount Not to Exceed \$13,320.85 for Maintenance of Heating Ventilation and Air Conditioning (HVAC) Systems on Buildings Owned by the Inland Valley Development Agency Properties

ACTION: Approve a Contract with A/C Mechanical, Inc. in an Amount Not to Exceed \$13,320.85 for Maintenance of Heating Ventilation and Air Conditioning (HVAC) Systems on Buildings owned by the Inland Valley Development Agency (IVDA); and Authorize the Interim Executive Director or his designee to execute the contract.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Chastain	Estrada	Hansberger
Aye	Aye	Aye		
McCammack	Morris	Ziprick		

Motion carried unanimously.

Item #15 - Authorize Advertisement for Bids for the Abatement and Demolition of Building Nos. 666, 671 and 672, and the Construction and Rehabilitation of Hangar No. 674; Approve Amendment No. 2 with Vanir Construction Management, Inc., in an Amount Not to Exceed \$117,440 for the Abatement, Demolition and Miscellaneous Improvements to Building Nos. 666, 671 and 672, Subject to Approval by the U.S. Department of Commerce Economic Development Administration (EDA), Grant No. 07-49-05922

ACTION: Authorize Staff to Advertise for Bids for the Abatement and Demolition of Buildings Nos. 666, 671 and 672, and for the Construction and Rehabilitation of Hangar No. 674; Authorize Contract Amendment No. 2 with Vanir Construction Management, Inc., in an Amount Not to Exceed \$117,440 for the Abatement, Demolition and Miscellaneous Code Compliance Improvements to Building Nos. 666, 671 672, and Hangar No. 674, subject to Approval by the U.S. Department of Commerce, Economic Development Administration (EDA), under Grant No. 07-49-05922.

Motion	Second	Aye	Aye	Aye
Morris	Estrada	Chastain	Christman	Hansberger
Aye	Aye	Aye		
McCammack	Mitchell	Ziprick		

Motion carried unanimously.

Due to a conflict on Agenda Item No. 11, Co-Chair Hansberger abstained on Agenda Item No. 11. Co-Chair Patrick J. Morris chaired the meeting at this point.

Item #11 - Approve Agreements for Various Consultant Services for Fiscal Year 2008-2009

ACTION –

By separate motion for each agreement, approve the following agreements with the various consultants for Fiscal Year 2008-2009 for the amounts specified; and authorize the Interim Executive Director or his designee to execute the agreements. In all cases, services are performed and paid for on a time and charges basis, only as needed. The amounts set forth below are maximums for the fiscal year 2008-2009.

Consultant	Not-to-Exceed Amount
A. David Evans and Associates	\$ 50,000.00
B. Lewis Brisbois Bisgaard & Smith, LLP	\$150,000.00
C. John William Ingraham dba Ingraham Consulting	\$ 15,000.00
D. The Arrowhead Group/James W. Gourley	\$ 30,000.00
E. Rosenow Spevacek Group, Inc.	\$ 24,000.00
F. Tom Dodson & Associates	\$ 35,000.00
G. Innovative Federal Strategies LLC	\$ 84,000.00
H. California Electrical Design and Consulting, Inc.	\$ 30,000.00
I. Lawrence R. Karr	\$ 25,000.00
J. CPS Human Resource Services	\$ 14,500.00

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Chastain	Estrada	McCammack
Aye	Aye	Abstain		
Morris	Ziprick	Hansberger		

Motion carried unanimously.

Co-Chair Dennis Hansberger resumed chairing the meeting at this point.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Board at this session, Co-Chair Dennis Hansberger declared the meeting adjourned at 4:45 p.m.

Minutes approved at a Regular Meeting on July 23, 2008.

/s/

Kelly Berry
Clerk of the Board

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