

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
June 25, 2008**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:11 p.m. on Wednesday, June 25, 2008 at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Mayor Pro Tem John D. Mitchell
City of Loma Linda	Vice President/Mayor Robert Christman
County of San Bernardino	Supervisor Dennis Hansberger (3:52 p.m.)
City of Highland	Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada

OTHERS PRESENT:

Michael Burrows, Assistant Director
Bill Ingraham, Aviation Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment and Transportation
Penny Chua, Director of Economic Development & Marketing
Martin Romeo, Chief Financial Officer
C. Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission

A. CALL TO ORDER

B. ROLL CALL

C. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick Morris stated Commission members should note the item(s) listed which might require member abstentions. The record will reflect that Supervisor Dennis Hansberger abstained on Agenda Item No. 13.

Item #2 - Informational Items

Mr. Michael Burrows, Assistant Director, advised the Commission members that Interim Executive Director Donald L. Rogers had been involved in a motorcycle accident over the weekend and therefore unable to attend the meeting. Mr. Rogers had very much wanted to be present today for the Resolution presentations.

President Morris first presented a Resolution of the San Bernardino International Airport Authority (SBIAA) in recognition of Mr. William E. Leonard to Ms. Liza Wilson, granddaughter of Mr. Leonard. President Morris expressed heartfelt gratitude to Mr. Leonard and his wife, Barbara, who was unable to attend today's presentation, for their many years of unwavering support and dedication to their community and the SBIAA.

President Morris then presented a Resolution of the San Bernardino International Airport Authority (SBIAA) in recognition of Mr. Robert H. Christman, to Mr. Christman. Mr. Christman thanked the SBIAA Commission members, stating he has enjoyed being part of the process whereby the neighboring communities have jointed together for the good of the San Bernardino Valley as a whole.

Following the Resolution Presentation, the President Morris recessed the meeting at 3:28 p.m. for a brief 10-15 minute reception honoring Mr. William E. Leonard and Mayor Robert Christman.

The meeting reconvened at 3:50 p.m.

Both Agenda Item Nos. 3 and 4 were considered jointly as one item by the Commission.

Item #3- Adopt a Resolution of the San Bernardino International Airport Authority (SBIAA) in recognition of William E. Leonard.

Item #4- Adopt Resolution of the San Bernardino International Airport Authority (SBIAA) in Recognition of Mayor Robert Christman

ACTION: Adopt a Resolution of the San Bernardino International Airport Authority (SBIAA) in recognition of William E. Leonard.

ACTION: Adopt a Resolution of the San Bernardino International Airport Authority (SBIAA) in recognition of Mayor Robert Christman.

Motion	Second	Aye	Aye	Aye	Absent
Jones	Estrada	Christman	Mitchell	Morris	Hansberger

Motion carried.

E. COMMISSION CONSENT ITEMS

Item #5 - Receive Register of Demands

Item #6 – Approve Meeting Minutes: May 14, 2008

Item #7 - Approve Meeting Minutes: May 28, 2008

Item #8 - Receive and File Treasurer’s Report for May 31, 2008, for the San Bernardino International Airport Authority (SBIAA)

Item #9 - Approve 2007-2008 Audit Engagement Letter with Rogers, Anderson, Malody & Scott, LLP in an Amount Not to Exceed \$37,000

Item #10- Ratify Issuance of a Request for Proposals (RFP) for Terminal Facility Parking Management Services

Item #11 - Authorize Staff to Execute an Agreement with ASMI, Inc. for an Expanded Scope of Services Including Air Traffic Control Tower and Navigational Aid Maintenance Services

ACTION: Approve the Consent Calendar.

Motion	Second	Aye	Aye	Aye	Absent
Mitchell	Estrada	Christman	Jones	Morris	Hansberger

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

The Board next considered Agenda Item No. 13. Supervisor Dennis Hansberger joined the meeting at 3:52 p.m.

Item #13 - Approve Agreements for Various Consultant Services for Fiscal Year 2008-2009

ACTION: By separate motion for each agreement, approve the following agreements with the various consultants for fiscal year 2008-2009 for the amounts specified; and authorize the Interim Executive Director or his designee to execute the agreements.

Consultant	Not-to-Exceed Amount
A. John William Ingraham dba Ingraham Consulting	\$200,000.00
B. Lewis Brisbois Bisgaard & Smith, LLP	\$200,000.00
C. American Business Development Consulting	\$ 35,000.00
D. The Arrowhead Group/James W. Gourley	\$ 20,000.00
E. California Electrical Design and Consulting, Inc.	\$ 30,000.00
F. David Evans and Associates	\$ 10,000.00
G. Tom Dodson & Associates	\$ 40,000.00
H. Lawrence R. Karr	\$ 10,000.00
I. Associated Engineers	\$ 20,000.00
J. Gatzke Dillon & Ballance LLP	\$ 20,000.00

Motion	Second	Aye	Aye	Aye	Abstain
Christman	Mitchell	Estrada	Jones	Morris	Hansberger

Motion carried.

Item #14 - Approve San Bernardino International Airport Authority Fee Schedule for Fiscal Year 2008-2009

ACTION: Approve San Bernardino International Airport Fee Schedule for fiscal year 2008-2009.

Motion	Second	Aye	Aye	Aye	Aye
Estrada	Christman	Hansberger	Jones	Mitchell	Morris

Motion carried unanimously.

Item #15 - Adopt Commercial and Filming Procedures for the San Bernardino International Airport Authority (SBIAA) for Fiscal Year 2008-2009

ACTION: Adopt Commercial and Filming Procedures for the San Bernardino International Airport Authority (SBIAA) for fiscal year 2008-2009.

Motion	Second	Aye	Aye	Aye	Aye
Mitchell	Hansberger	Christman	Estrada	Jones	Morris

Motion carried unanimously.

Item #16 - Approve Award of Contract to A/C Mechanical, Inc. in an Amount Not to Exceed \$23,600.73 for Maintenance of Heating Ventilation and Air Conditioning (HVAC) Systems on Buildings Located at the San Bernardino International Airport

ACTION: Approve a Contract with A/C Mechanical, Inc. in an Amount Not to Exceed \$23,600.73 for Maintenance of Heating Ventilation and Air Conditioning (HVAC) Systems on Buildings located at the San Bernardino International Airport; and Authorize the Interim Executive Director or his designee to execute the contract.

Motion	Second	Aye	Aye	Aye	Aye
Christman	Mitchell	Estrada	Hansberger	Jones	Morris

Motion carried unanimously.

Item #17- Adopt Resolution No. 2008-06 of the San Bernardino International Airport Authority (SBIAA) Appropriating Certain Surplus SBIAA Funds for the Payment of Additional Costs Required for the Completion and Certification of the Airport Fuel Farm and Approving the Form of a Fuel Purchase Agreement with Million Air San Bernardino

ACTION: Adopt Resolution No. 2008-06 of the San Bernardino International Airport Authority (SBIAA) Appropriating Certain SBIAA Funds for the Payment of Additional Costs Required for the Completion and Certification of the Airport Fuel Farm and Approving the Form of A Certain Fuel Purchase Agreement with Million Air San Bernardino; and Authorize the Interim Executive Director, or his Designee, to Execute all Related Documents.

Motion	Second	Aye	Aye	Aye	Aye
Christman	Jones	Estrada	Hansberger	Mitchell	Morris

Motion carried unanimously.

The Board next considered Agenda Item no. 12. Staff provided a supplemental staff report. There was a brief Power Point presentation regarding current construction and roadway projects.

Item #12 - Adopt Resolution No. 2008-05 of the San Bernardino International Airport Authority (SBIAA) Approving the Fiscal Year 2008-2009 Budget and Approving the Form of Agreement for County Contract Employees

ACTION: Adopt Resolution No. 2008-05 of the San Bernardino International Airport Authority (SBIAA) Approving the Fiscal Year 2008-2009 Budget and Approving the Form of Agreement for County Contract Employees; Approve New Employment Contracts as Shown on Page 12a of the 2008-2009 SBIAA Budget; and Authorize the SBIAA President to Execute all New and Amended Employment Contracts with SBIAA Employees Consistent with the Approved 2008-2009 SBIAA Budget.

Motion	Second	Aye	Aye	Aye	Nay
Christman	Hansberger	Estrada	Jones	Morris	Mitchell

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 4:25 p.m.

Minutes approved at a Regular Meeting on July 23, 2008.

/s/

Kelly Berry
Assistant Secretary of the Commission