

**SAN BERNARDINO INTERNATIONAL  
AIRPORT AUTHORITY  
ACTION MEETING MINUTES  
July 23, 2008**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:06 p.m. on Wednesday, July 23, 2008, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

**BOARD MEMBERS PRESENT:**

City of Colton	Mayor Pro Tem John D. Mitchell
City of Loma Linda	Councilmember Robert Ziprick
County of San Bernardino	Supervisor Josie Gonzalez
City of Highland	Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada Councilmember Wendy McCammack (alt) (in audience; non-voting)

**OTHERS PRESENT:**

Donald L. Rogers, Interim Executive Director  
Michael Burrows, Assistant Director  
Bill Ingraham, Aviation Director  
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP  
Penny Chua, Director of Economic Development & Marketing  
Martin Romeo, Chief Financial Officer  
C. Eric Ray, Airport Operations Manager  
Kelly Berry, Assistant Secretary of the Commission

**A. CALL TO ORDER**

President Patrick J. Morris welcomed Councilmember Robert Ziprick as the newly appointed delegate representing the City of Loma Linda and Supervisor Josie Gonzales as the newly appointed delegate representing the County of San Bernardino. President Morris noted that Councilmember Floyd Petersen was appointed as the alternate delegate representing the City of Loma Linda and Supervisor Dennis Hansberger was appointed as the alternate delegate representing the County of San Bernardino.

**B. ROLL CALL**

Roll call was noted by the Assistant Secretary of the Commission.

**C. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

**Item #1 - Conflict of Interest Disclosure Items**

President Patrick Morris stated Commission members should note the item(s) listed which might require member abstentions. Supervisor Josie Gonzales noted she would abstain from voting on Agenda Item No. 4 and from participating in the discussion of Agenda Item No. I. II.

**Item #2 - Informational Items**

Mr. Bill Ingraham, Aviation Director, gave a brief PowerPoint presentation regarding a proposal recently submitted by The Hudson Group (Hudson) in response to an issued Request for Proposals for Terminal Building Concessions Development and Operation. Mr. Ingraham stated we are pleased to have Hudson as a partner and are negotiating with them for terminal concession services. The agreement terms will be brought before the Commission for their consideration at a future date. During Phase I construction, Hudson would invest approximately \$1,900,000. Hudson would develop additional concession improvements in an approximate amount of \$1,500,000 during the build out of Phase II and Phase III. Mr. Ingraham indicated that Hudson anticipates staffing of their facilities could bring approximately 25 new jobs to the airport. Mr. Ingraham also noted that Hudson is known in the industry to hire full time, benefited employees to staff their facilities.

Mr. Ingraham gave a brief update to the Commission regarding a conversation with the U.S. Department of Transportation Federal Aviation Administration (FAA) held after the agenda was posted for the July 23, 2008 meeting, wherein we received a commitment of funds for the Taxiway "A" Reconstruction Project. Accordingly, staff

will proceed to advertise for bids for the Taxiway "A" Reconstruction Project and request ratification at the next regular Commission meeting.

Mr. Scot Spencer gave a brief PowerPoint presentation wherein he advised the Commission of the American Airlines Winglet Project currently taking place in the main Hangar complex. Once the winglets are certified by the FAA, American will then begin the process of installing them on 58 airplanes. The installation process takes about two (2) months per airplane. Mr. Spencer advised that if his company were to enter into an agreement with American Airlines for installation of the winglets on their 58 airplanes, his company could install winglets on six airplanes per year, employing approximately 250 full time employees for an estimated three years.

Finally, Mr. Spencer advised the Commission that Norton Aircraft Maintenance Services (NAMS) recently received certification from the European Aviation Safety Agency (EASA) as a fully certified aircraft repair and overhaul station under European Regulations. There are relatively few EASA certified full service repair stations in the United States, so this is a significant development for the future of NAMS. Mr. Spencer went on to report this certification opens up additional opportunities not only in the European aviation market, the second largest aviation market in the world after the United States aviation market, but many other countries such as South American countries, African countries, and Eastern European countries who also rely on EASA Regulations. Since obtaining this certification, NAMS has doubled the number of aircraft it has an opportunity to bring to SBD Airport for repair work.

**E. COMMISSION CONSENT ITEMS**

**Item #3 - Receive Register of Demands**

**Item #4 – Approve Meeting Minutes: June 25, 2008**

**Item #5 - Adopt Resolution No. 2008-07 of the San Bernardino International Airport Authority (SBIAA) and Rescind Resolution No. 2008-06**

**ACTION:** Approve the Consent Calendar.

<b>Motion</b>	<b>Second</b>	<b>Aye</b> [abstained on Agenda Item No. 4]	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Mitchell	Estrada	Gonzales	Jones	Morris	Ziprick

**Motion carried.**

**F. COMMISSION DISCUSSION ITEMS**

**Item #6 - Adopt Resolution No. 2008-08 of the San Bernardino International Airport Authority (SBIAA) Approving a Certain Loan Agreement by and among the San Bernardino International Airport Authority (SBIAA), the Inland Valley Development Agency (IVDA) and CMB Infrastructure Investment Group I, L.P., to Fund Various Airport and IVDA Projects**

**ACTION:** Adopt Resolution No. 2008-08 of the San Bernardino International Airport Authority (SBIAA) approving a Certain Loan Agreement By and Among the San Bernardino International Airport Authority (SBIAA), the Inland Valley Development Agency (IVDA) and CMB Infrastructure Investment Group I, L.P. to Fund Various Airport and IVDA Projects; and authorize the Interim Executive Director or his designee to execute all necessary documents.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Jones	Gonzales	Estrada	Mitchell	Morris	Ziprick

**Motion carried unanimously.**

**Item #7 - Ratify and Approve Change Order No. 1 in an Amount Not to Exceed \$3,965 with ASMI, Inc., for the Air Traffic Control Tower Equipment Project; and Approve Notice of Completion**

**ACTION:** Ratify and Approve Change Order No. 1 in an Amount Not to Exceed \$3,965 with ASMI, Inc., for the Air Traffic Control Tower Equipment Project; Approve Notice of Completion; and authorize release of ten percent (10%) retention upon recordation of the Notice of Completion with the County of San Bernardino.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Mitchell	Estrada	Gonzales	Jones	Morris	Ziprick

**Motion carried unanimously.**

**G. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**H. PUBLIC COMMENT**

There were no public comments.

**I. CLOSED SESSION**

President Patrick J. Morris recessed to closed session at 3:51 p.m. Councilmember Wendy McCammack and Supervisor Josie Gonzales were not present during closed session. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated.

The meeting reconvened at 4:05 p.m.

**J. ADJOURN MEETING**

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 4:06 p.m.

**Minutes approved at a Regular Meeting on August 13, 2008.**

/s/

**Kelly Berry**  
**Assistant Secretary of the Commission**