

**SAN BERNARDINO INTERNATIONAL  
AIRPORT AUTHORITY  
ACTION MEETING MINUTES  
August 13, 2008**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:06 p.m. on Wednesday, August 13, 2008, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

**BOARD MEMBERS PRESENT:**

City of Colton	Mayor Pro Tem John D. Mitchell Mayor Kelly J. Chastain (alt.) (in audience; non-voting)
City of Loma Linda	Councilmember Robert Ziprick Councilmember Floyd Petersen (alt.) (in audience; non-voting)
County of San Bernardino	Supervisor Josie Gonzalez Supervisor Dennis Hansberger (alt.) (in audience; non-voting)
City of Highland	Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada (3:21 p.m.) Councilmember Wendy McCammack (alt)

**OTHERS PRESENT:**

Donald L. Rogers, Interim Executive Director  
Michael Burrows, Assistant Director  
Bill Ingraham, Aviation Director  
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP  
Alex Estrada, Director of Redevelopment and Transportation  
Martin Romeo, Chief Financial Officer  
C. Eric Ray, Airport Operations Manager  
Kelly Berry, Assistant Secretary of the Commission

**A. CALL TO ORDER**

**B. ROLL CALL**

Roll call was noted by the Assistant Secretary of the Commission.

**C. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

**Item #1 - Conflict of Interest Disclosure Items**

President Patrick Morris stated Commission members should note the item(s) listed which might require member abstentions. Supervisor Josie Gonzales and Councilmember Wendy McCammack both noted they would abstain from voting on Agenda Item No. 9 and from participating in the discussion of Agenda Item No. I. II.

**Item #2 - Informational Items**

There were no informational items.

**E. COMMISSION CONSENT ITEMS**

**Item #3 - Receive Register of Demands**

**Item #4 – Receive and File Treasurer’s Report for June 30, 2008, for the San Bernardino International Airport Authority (SBIAA)**

**Item #5 – Approve Meeting Minutes: July 23, 2008**

**Item #6 - Ratify Advertisement and Bid Solicitation Process for the Taxiway “A” Reconstruction Project**

**ACTION:** Approve the Consent Calendar.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Jones	Mitchell	Gonzales	McCammack	Morris	Ziprick
<b>Absent</b>					
Estrada					

**Motion carried unanimously.**

**F. COMMISSION DISCUSSION ITEMS**

**Item #7 - Conduct Election of the President, Vice-President and Secretary of the San Bernardino International Airport Authority for the Term Commencing in July 2008 through June 30, 2009**

President Patrick J. Morris called for nominations. Councilmember Robert Ziprick nominated the following individuals for the offices noted:

Mayor Patrick J. Morris, President  
 Mayor Pro Tem Ross Jones, Vice President  
 Mayor Pro tem John Mitchell, Secretary

There being no further nominations forthcoming, President Morris called for a vote by the Commission members.

**ACTION:** Elect the following individuals for the offices noted for the term commencing in July 2008 through June 30, 2009:

Mayor Patrick J. Morris, President  
 Mayor Pro Tem Ross Jones, Vice President  
 Mayor Pro Tem John Mitchell, Secretary

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Ziprick	Gonzales	Jones	McCammack	Mitchell	Morris
<b>Absent</b>					
Estrada					

**Motion carried unanimously.**

**Item #8 - Adopt Resolution No. 2008-09 of the San Bernardino International Airport Authority (SBIAA) Designating a Treasurer of the Authority**

Mr. Martin Romeo, Chief Financial Officer, noted Mr. David Kennedy, the Treasurer of the City of San Bernardino, had agreed to serve as Treasurer for the SBIAA.

**ACTION:** Elect Mr. David Kennedy, the elected Treasurer of the City of San Bernardino, as Treasurer of the San Bernardino International Airport Authority (SBIAA); and Adopt Resolution No. 2008-09 of the San Bernardino International Airport Authority (SBIAA) designating Mr. David Kennedy as Treasurer of the SBIAA.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Gonzales	Jones	McCammack	Mitchell	Morris	Ziprick
<b>Absent</b>					
Estrada					

**Motion carried unanimously.**

**Item #9 - Approve Professional Services Agreement with Lewis-Hillwood Rialto Company, LLC, for Project Management Services for the Corporate Aviation Center/Rialto Airport Tenant Relocation**

Supervisor Josie Gonzales and Councilmember Wendy McCammack were not present during the discussion of or voting on Agenda Item No. 9.

**ACTION:** Approve a Professional Services Agreement with Lewis-Hillwood Rialto Company, LLC, to provide Project Management Services for the Corporate Aviation Center/Rialto Airport Tenant Relocation Project; and authorize the Interim Executive Director or his designee to the Agreement and all related documents.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Absent</b>	<b>Absent</b>
Mitchell	Jones	Morris	Ziprick	McCammack	Gonzales
<b>Absent</b>					
Estrada					

**Motion carried.**

**Item #10 - Approve Award of Contract to Serco, Inc., to Provide Air Traffic Control Services**

Supervisor Josie Gonzales and Councilmember Wendy McCammack returned to the meeting at this time.

**ACTION:** Approve a contract with Serco, Inc. to provide Air Traffic Control Services; and authorize the Interim Executive Director or his designee to execute the contract and all related documents.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Jones	Gonzales	McCammack	Mitchell	Morris	Ziprick
<b>Absent</b>					
Estrada					

**Motion carried unanimously.**

Councilmember Esther Estrada arrived at the meeting at 3:10 p.m., replacing Councilmember Wendy McCammack. Councilmember McCammack remained in the audience for the duration of the meeting.

**Item #11 - Adopt Resolution No. 2008-10 of the San Bernardino International Airport Authority (SBIAA) Approving Amendment No. 2 to the Lease Agreement with SBD Properties, LLC., for Building 674 and Adjacent Areas**

Mr. Terry R. Cross of Million Air gave a brief statement.

**ACTION:** Approve Resolution 2008-10 of the San Bernardino International Airport Authority Commission (SBIAA) Approving Amendment No. 2 to Lease Agreement, titled Lease for Development on and Operation of Fixed Base Operator Facilities, with SBD Properties, LLC, for Building No. 674 and Adjacent Areas; and Authorize the Interim Executive Director or his designee to execute Amendment No. 2 and all related documents.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Gonzales	Estrada	Mitchell	Morris	Ziprick

**Motion carried unanimously.**

**Item #12 - Accept Transfer of Funds from the Inland Valley Development Agency (IVDA) and Appropriate said Funds for Code Compliance Improvements for Phase II of the West Annex Lease**

**ACTION:** Accept Transfer of Funds from the Inland Valley Development Agency (IVDA) and Appropriate Said Funds for Code Compliance Improvements for Phase II of the West Annex Lease with SBD Aircraft Services, LLC, for the West Annex Area of Hangar Building No. 763; and authorize the Interim Executive Director or his designee to execute related documents thereto.

Motion	Second	Aye	Aye	Aye	Aye
Ziprick	Estrada	Gonzales	Jones	Mitchell	Morris

**Motion carried unanimously.**

**Item #13 - Adopt Resolution No. 2008-11 of the SBIAA Authorizing Prepayment of the Loan with First Centennial Bank in the Amount of \$7,000,000**

**ACTION:** Adopt Resolution No. 2008-11 of the San Bernardino International Airport Authority (SBIAA) Authorizing the Prepayment of the Loan with First Centennial Bank in the Amount of \$7,000,000; and Authorize the Interim Executive Director to Execute all Necessary Documents.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Jones	Estrada	Mitchell	Morris	Ziprick

**Motion carried unanimously.**

**Item #14 - Authorize Purchase of Fuel Trucks to Support Commercial Air Service**

Councilmember Esther Estrada expressed concern as to the amount of the purchase and the fact that the final purchase would not be brought back before the Commission for approval. It was requested that wording be added to the action taken by the Commission stating the purchase be subject to approval by the Executive Committee.

**ACTION:** Approve solicitation of bids and the purchase of Fuel Trucks from the lowest responsible bidder in an amount not to exceed \$1,200,000 to support Commercial Aviation Service, subject to approval by the Executive Committee to the lowest responsible bidder; and authorize the Interim Executive Director or his designee to execute all necessary documents.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Mitchell	Gonzales	Estrada	Jones	Morris	Ziprick

**Motion carried unanimously.**

**G. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**H. PUBLIC COMMENT**

There were no public comments.

**I. CLOSED SESSION**

President Morris recessed to closed session at 3:52 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated. The record will reflect that Agenda Item No. I. II. was not discussed during Closed Session.

Open session reconvened at 4:45 p.m.

**J. ADJOURN MEETING**

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 4:45 p.m.

**Minutes approved at a Regular Meeting on August 27, 2008.**

/s/  
**Kelly Berry**  
Assistant Secretary of the Commission