

# REGULAR MEETING

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## SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

**WEDNESDAY  
JUNE 24, 2009  
3:00 P.M.**

Loma Linda City Hall  
Council Chambers  
25541 Barton Road  
Loma Linda, California

### **AGENDA**

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **ITEMS TO BE ADDED OR DELETED**
- D. **CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**
  - 1. Note agenda item contractors and subcontractors which may require member abstentions due to possible conflicts of interest.
  - 2. Informational Items

E. **COMMISSION CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion under **DEFERRED ITEMS G.**

3. Receive Register of Demands
4. Authorize Staff to Issue a Request for Qualifications (RFQ) for Miscellaneous Engineering Services
5. Approve San Bernardino International Airport Authority Fee Schedule for Fiscal Year 2009-2010
6. Adopt Commercial and Filming Procedures for the San Bernardino International Airport Authority (SBIAA) for Fiscal Year 2009-2010
7. Approve Amendment No. 5 to Lease Agreement with the San Bernardino County Consolidated Fire District for Building Nos. 302 and 344, and 1.75 Acres of Exterior Area

**ACTION ON CONSENT CALENDAR**

F. **COMMISSION DISCUSSION ITEMS**

8. Approve the San Bernardino International Airport Authority (SBIAA) Budget for Fiscal Year 2009-2010
9. Ratify Change Order Nos. 1 through 5 in an Amount Not to Exceed \$4,203.85; and Approve Notice of Completion with JAM Fire Protection, Inc., for the Building 763 Fire Suppression Repair and Upgrade Project
10. Authorize the Purchase of Materials and Labor from Vaisala, Inc., to Upgrade the Automated Weather Observation System (AWOS)

G. **ADDED AND DEFERRED ITEMS**

H. **PUBLIC COMMENT**

I. **CLOSED SESSION**

11. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: San Bernardino International Airport

Negotiating Parties: Philip H. Mook, Jr. on behalf of the **United States Air Force**  
Donald L. Rogers, Interim Executive Director, on behalf of the SBIAA

Under negotiations: Instruction will be given to the SBIAA negotiator concerning price and terms of payment for acquisition of all or portions of available areas at the San Bernardino International Airport

12. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Building 763/Hangar Complex Bays 1, 2, 3 & 4, including the East Annex  
255 S. Leland Norton Way, San Bernardino, CA

Negotiating Parties: **Scot Spencer** on behalf of **SBD Aircraft Service, LLC**  
Donald L. Rogers, Interim Executive Director, on behalf of the SBIAA

Under negotiations: Instruction will be given to the SBIAA negotiator concerning lease terms and conditions

13. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Approximately three (3) acres of property located on the northwest portion of the Airport

Negotiating Parties: **Scot Spencer** on behalf of **SBD Properties, LLC**  
Donald L. Rogers, Interim Executive Director, on behalf of the SBIAA

Under negotiations: Instruction will be given to the SBIAA negotiator concerning terms and conditions of an Amendment to Lease Agreement

14. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

The SBIAA will meet with its designated representative, Donald L. Rogers, Interim Executive Director, to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented employees specified by position title.

Non-represented Employees

Accounting Employees (Various levels)  
 Airport Operations Employees (Various levels)  
 Airport Operations Manager  
 Airport Security Officers  
 Assistant Director  
 Assistant Clerk of the Board  
 Aviation Director  
 Chief Financial Officer  
 Clerical (Various levels)  
 Clerk of the Board  
 Contract Administrator  
 Director of Economic Development and Marketing  
 Director of Information Services  
 Director of Redevelopment and Transportation  
 Executive Director  
 Maintenance Employees (Various levels)  
 Maintenance Supervisors  
 Marketing and Leasing Coordinator  
 Project Assistant  
 Project/Marketing Assistant  
 Project Coordinator  
 Project Manager  
 Safety Officer  
 Secretarial (Various levels)  
 Staff Analyst (Various levels)

15. Conference with Legal Counsel – Anticipated Litigation. There is significant exposure to litigation pursuant to Government Code Section 54956.9(b): one case.

**J. ADJOURN MEETING**

*San Bernardino International Airport Authority (SBIAA) Commission meetings are aired on City of San Bernardino Access Channel 3 at 6:00 p.m. on the Monday following the Commission meeting and at 2:00 p.m. on the Wednesday following the Commission meeting. Copies of the reports or other written documentation relating to each agenda item described in Section E. and Section F. above will be provided at the meeting and are on file in the office of the Assistant Secretary of the Commission, 294 S. Leland Norton Way, Suite 1, San Bernardino, California. They are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. This agenda was posted in accordance with applicable State law. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Bernardino International Airport Authority office at (909) 382-4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.*