

REGULAR MEETING

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

**WEDNESDAY
JULY 22, 2009
3:00 P.M.**

Loma Linda City Hall
Council Chambers
25541 Barton Road
Loma Linda, California

AGENDA

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **ITEMS TO BE ADDED OR DELETED**
- D. **CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**
 - 1. Note agenda item contractors and subcontractors which may require member abstentions due to possible conflicts of interest.
 - 2. Informational Items

E. **COMMISSION CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless the Commission directs that an item be held for further discussion under **DEFERRED ITEMS G.**

3. Receive Register of Demands
4. Receive and File Treasurer's Report for May 31, 2009, for the San Bernardino International Airport Authority (SBIAA)
5. Approve Meeting Minutes: June 10, 2009
6. Approve Meeting Minutes: June 24, 2009
7. Authorize Staff to Issue a Request for Qualifications (RFQ) for Construction Management Services
8. Ratify Change Order Nos. 6 and 7 in an Amount Not to Exceed \$4,605.03 with JAM Fire Protection, Inc., for the Building 763 Fire Suppression Repair and Upgrade Project
9. Approve Amendment No. 1 to Professional Services Agreement with AECOM USA, Inc. in an Amount Not to Exceed \$14,996 to Provide Materials Testing and Inspection Services Required to Construct the Airfield Access Road Project

ACTION ON CONSENT CALENDAR

F. **COMMISSION DISCUSSION ITEMS**

10. Conduct Election of the President, Vice-President and Secretary of the San Bernardino International Airport Authority for the Term Commencing in July 2009 through June 30, 2010
11. Approve Consultant Services Agreements for Fiscal Year 2009-2010
12. Adopt Resolution No. 2009-06 of the San Bernardino International Airport Authority (SBIAA) Approving a Certain Loan Agreement by and among the San Bernardino International Airport Authority (SBIAA), the Inland Valley Development Agency (IVDA) and CMB Infrastructure Investment Group II, L.P., to Fund Various Airport and IVDA Projects

13. Ratify Final Form of Amendment No. 1 to Fuel Services Management Agreement with SBD Properties, LLC, as Fixed Base Operator
14. Ratify Final Form of Restated Amendment No. 2 to the FBO Lease Agreement with SBD Properties, LLC, as Fixed Base Operator
15. Authorize and Approve the Form of a Management Agreement with AFCO/AVPORTS San Bernardino, LLC, for Certain Airport Management Services Subject to Final Negotiation
16. Approve Amendment No. 1 to Professional Services Contract with Carter & Burgess, Inc., DBA Jacobs Carter Burgess in an Amount Not to Exceed \$131,686 for the Preparation of Plans and Specifications, Engineers Estimate and Construction Management Services for a Solar Power System

G. **ADDED AND DEFERRED ITEMS**

H. **PUBLIC COMMENT**

I. **CLOSED SESSION**

17. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: San Bernardino International Airport

Negotiating Parties: Philip H. Mook, Jr. on behalf of the **United States Air Force**
Donald L. Rogers, Interim Executive Director, on behalf of the SBIAA

Under negotiations: Instruction will be given to the SBIAA negotiator concerning price and terms of payment for acquisition of all or portions of available areas at the San Bernardino International Airport

18. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Building 763/Hangar Complex Bays 1, 2, 3 & 4, including the East Annex
255 S. Leland Norton Way, San Bernardino, CA

Negotiating Parties: Scot Spencer on behalf of **SBD Aircraft Services, LLC**
Donald L. Rogers, Interim Executive Director, on behalf of the SBIAA

Under negotiations: Instruction will be given to the SBIAA negotiator concerning lease terms and conditions

19. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Approximately three (3) acres of property located on the northwest portion of the Airport

Negotiating Parties: **Scot Spencer** on behalf of **SBD Properties, LLC**
Donald L. Rogers, Interim Executive Director, on behalf of the SBIAA

Under negotiations: Instruction will be given to the SBIAA negotiator concerning terms and conditions of an Amendment to Lease Agreement

20. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

The SBIAA will meet with its designated representative, Donald L. Rogers, Interim Executive Director, to discuss salaries, salary schedules and compensation, and fringe benefits payable to the following non-represented employees specified by position title.

Non-represented Employees

Accounting Employees (Various levels)
Airport Operations Employees (Various levels)
Airport Operations Manager
Airport Security Officers
Assistant Director
Assistant Clerk of the Board
Aviation Director
Chief Financial Officer
Clerical (Various levels)
Clerk of the Board
Contract Administrator
Director of Economic Development and Marketing
Director of Information Services

Director of Redevelopment and Transportation
 Executive Director
 Maintenance Employees (Various levels)
 Maintenance Supervisors
 Marketing and Leasing Coordinator
 Project Assistant
 Project/Marketing Assistant
 Project Coordinator
 Project Manager
 Safety Officer
 Secretarial (Various levels)
 Staff Analyst (Various levels)

21. Conference with Legal Counsel – Anticipated Litigation. There is significant exposure to litigation pursuant to Government Code Section 54956.9(b): one case.

J. ADJOURN MEETING

San Bernardino International Airport Authority (SBIAA) Commission meetings are aired on City of San Bernardino Access Channel 3 at 6:00 p.m. on the Monday following the Commission meeting and at 2:00 p.m. on the Wednesday following the Commission meeting. Copies of the reports or other written documentation relating to each agenda item described in Section E. and Section F. above will be provided at the meeting and are on file in the office of the Assistant Secretary of the Commission, 294 S. Leland Norton Way, Suite 1, San Bernardino, California. They are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. This agenda was posted in accordance with applicable State law. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Bernardino International Airport Authority office at (909) 382-4100. Notification 48 hours prior to the meeting will enable SBIAA staff to make reasonable arrangements to ensure accessibility to this meeting.