

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
March 25, 2009**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:09 p.m. on Wednesday, March 25, 2009, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Mayor Kelly J. Chastain Councilmember Vincent Yzaguirre (alt.) (in audience non-voting)
City of Loma Linda	Secretary/Councilmember Robert Ziprick Councilmember Floyd Petersen (alt.) (in audience non-voting)
County of San Bernardino	Supervisor Josie Gonzales Supervisor Neil Derry (alt.) (in audience non-voting)
City of Highland	Vice President/Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada Councilmember Rikke Van Johnson (alt.) (in audience non-voting)

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Bill Ingraham, Aviation Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Martin Romeo, Chief Financial Officer
C. Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission
Amelia Alanis, Assistant Clerk of the Board

A. CALL TO ORDER

B. ROLL CALL

Roll call was noted by the Assistant Secretary of the Commission.

C. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

A supplemental staff report regarding Agenda Item No. 1 was provided to Commission members, staff, and members of the public.

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. Supervisor Josie Gonzales declared a conflict on Agenda Item No. 7 and Agenda Item No. I. II.

Item #2 - Informational Items

The record will reflect that the Committee appointments announced at the March 11, 2009, Commission meeting were for the Ad Hoc Property Committee, not the Finance and Budget Committee.

Mr. Scot Spencer, Manager, Norton Development Company, LLC gave a brief PowerPoint presentation and verbal report updating the Commission members on recent airport improvements.

Mayor Patrick J. Morris requested SBIAA Commission members stay for the Inland Valley Development Agency Board meeting to follow, for a brief discussion on the Big Bear Enhanced Ground Access Feasibility Study.

E. COMMISSION CONSENT ITEMS

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer’s Report for February 28, 2009, for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Approve Meeting Minutes: March 11, 2009

Item #6 – Acknowledge Receipt and Acceptance of February 12, 2009, Correspondence from the Department of the Air Force Real Property Agency Regarding Transfer of Avigation Easements to the San Bernardino International Airport Authority

Item #7 – Ratify Final Form of Second Amendment to the June 12, 2007, Agreement Regarding Transfer of Certain Aviation Assets and the Disbursement of Land Sale Proceeds by and between the San Bernardino International Airport Authority and the City of Rialto Relating to the Rialto Municipal Airport Closure

Item #8 – Authorize Staff to Advertise for Construction Bids for the Installation of Oscillating Fire Suppression Nozzles and Related Monitoring and Fire Alarm Systems for Bays 1 and 2 of Hangar 763

ACTION: Approve the Consent Calendar.

Motion	Second	Aye	Aye	Aye	Abstain
Chastain	Jones	Estrada	Morris	Ziprick	Gonzales

Motion carried.

F. COMMISSION DISCUSSION ITEMS

Item #9 - Approve Professional Services Agreement with AECOM USA, Inc. in an Amount Not to Exceed \$52,451 to Provide Engineering Consulting Services Required to Construct the Airfield Access Road Project

Mr. Bill Ingraham, Aviation Director, stated that AECOM USA, Inc. (AECOM) participated in a competitive qualification process prior to selection. The U.S. Department of Transportation Federal Aviation Administration (FAA) requires an independent review of the selection process, as well as the proposed contract with and fee structure of AECOM. Mr. Ingraham assured Commission members all federal requirements have been met during this process.

ACTION: Approve Professional Services Agreement with AECOM USA, Inc., in an Amount Not to Exceed \$52,451 to Draft the Plans and Specifications, and Perform Bidding Services Required to Construct the Airfield Access Road Project; Approve a Ten Percent (10%) Contingency Budget; and Authorize the Interim Executive Director or His Designee to Execute the Agreement.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Gonzales	Chastain	Estrada	Morris	Ziprick

Motion carried unanimously.

Item #10 - Approve the San Bernardino International Airport Authority Initial Study for the Landfill Parking Facility Project; Consider and Adopt a Mitigated Negative Declaration, Mitigation and Monitoring and Reporting Program (MMRP); and Authorize Filing of the Appropriate Notice of Determination for Said Project

ACTION: Approve the San Bernardino International Airport Authority Initial Study for the Landfill Parking Facilities Project; Consider and Adopt a Mitigated Negative Declaration, Mitigation and Monitoring and Reporting Program (MMRP); and Authorize Filing of the Appropriate Notice of Determination for said Project.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Jones	Chastain	Estrada	Morris	Ziprick

Motion carried unanimously.

Item #11 - Approve Amendment No. 2 to Airport Terminal Lease Agreement with Norton Development Company, LLC

Mr. Donald L. Rogers, Interim Executive Director, gave a brief background statement. A discussion ensued regarding the work to be performed under Amendment No. 2, as well as its cost provisions.

ACTION: Approve Amendment No. 2 to Airport Terminal Lease Agreement with Norton Development Company, LLC; and Authorize the Interim Executive Director or His Designee to Execute Said Amendment and all Related Documents.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Ziprick	Chastain	Estrada	Jones	Morris

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 4:02 p.m.

Minutes approved at a Regular Meeting on April 8, 2009.

/s/

Kelly Berry

Assistant Secretary of the Commission