

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
August 12, 2009**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:05 p.m. on Wednesday, August 12, 2009, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

COMMISSION MEMBERS PRESENT:

City of Colton	Mayor Kelly J. Chastain
City of Loma Linda	Secretary/Councilmember Robert Ziprick
County of San Bernardino	Supervisor Josie Gonzales
City of Highland	Vice President/Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Bill Ingraham, Aviation Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment and Transportation
Martin Romeo, Chief Financial Officer
C. Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission
Amelia Alanis, Assistant Clerk of the Board

A. CALL TO ORDER

B. ROLL CALL

Roll call was noted by the Assistant Secretary of the Commission.

C. ITEMS TO BE ADDED OR DELETED

The record will reflect that at the request of staff, Agenda Item No. 4 was removed from the agenda.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. No conflicts were noted.

Item #2 - Informational Items

Mr. Scot Spencer, Manager, Million Air San Bernardino, LLC, announced they had received an additional commitment for two (2) gulfstream aircraft to be based at the San Bernardino International Airport Fixed Base Operator (FBO) facility. It is anticipated these planes will bring an additional fourteen (14) permanent, full-time jobs to the Airport.

Mr. Bill Ingraham, Aviation Director, gave a brief update on the Airport Management Agreement with AFCO/AvPORTS San Bernardino, LLC, to Commission members. Mr. Ingraham introduced Mr. Marcel Turner, who was present in the audience, who is under contract with AFCO/AvPORTS San Bernardino, LLC to assist with the transition of employees to AFCO/AvPORTS San Bernardino, LLC. By way of background, Mr. Turner was employed by the County of San Bernardino as the Human Resources Director, and as such is familiar with the County benefits packages.

E. COMMISSION CONSENT ITEMS

Item #3 – Receive and File Treasurer’s Report for June 30, 2009, for the San Bernardino International Airport Authority (SBIAA)

Item #4 – Approve Meeting Minutes: July 22, 2009

The record will reflect that at the request of staff, Agenda Item No. 4 was removed from the Agenda, and will be brought back before the Commission at the August 26, 2009 regular meeting.

ACTION: Approve Item No. 3 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Estrada	Chastain	Gonzales	Morris	Ziprick

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Councilmember Esther Estrada requested staff provide Commission members with a one or two page summary of the various agreements and amendments considered in Agenda Item Nos. 5, 6 and 7 below.

Item #5 - Ratify Final Form of Amendment No. 2 to Hangar Lease Agreement for Hangar No. 763 with SBD Aircraft Services, LLC

ACTION: Ratify Final Form of Amendment No. 2 to the Hangar Lease Agreement for Hangar No. 763 with SBD Aircraft Services, LLC; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Ziprick	Chastain	Estrada	Gonzales	Morris

Motion carried unanimously.

Item #6 - Ratify Final Form of Amendment No. 3 to Hangar Lease Agreement for Hangar No. 763 with SBD Aircraft Services, LLC

ACTION: Ratify Final Form of Amendment No. 3 to the Hangar Lease Agreement for Hangar No. 763 with SBD Aircraft Services, LLC; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Ziprick	Chastain	Estrada	Gonzales	Morris

Motion carried unanimously.

Item #7 - Approve Amendment No. 1 to the Equipment and Vehicle Lease Agreement with Million Air San Bernardino, LLC, an Affiliate of SBD Properties, LLC

ACTION: Approve Amendment No. 1 to the Equipment and Vehicle Lease Agreement with Million Air San Bernardino, LLC, an Affiliate of SBD Properties, LLC; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Estrada	Chastain	Jones	Morris	Ziprick

Motion carried unanimously.

Item #8 - Approve Professional Services Agreement with Padilla & Associates, Inc. in an Amount Not to Exceed \$18,000 for Development of (i) the Annual Anticipated Disadvantage Business Enterprise (DBE) Participation Level (AADLP) and, (ii) the Overall Annual DBE Goal, for Federal Fiscal Year 2009-2010 in Accordance with the U.S. Department of Transportation, Federal Aviation Administration (FAA) DBE Program

ACTION: Approve Professional Services Agreement with Padilla & Associates, Inc. in an Amount Not to Exceed \$18,000 for Development of (i) the Annual Anticipated Disadvantage Business Enterprise (DBE) Participation Level (AADLP) and, (ii) the Overall Annual DBE Goal, for Federal Fiscal Year 2009-2010 in Accordance with the U.S. Department of Transportation, Federal Aviation Administration (FAA) DBE Program; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Chastain	Jones	Estrada	Gonzales	Morris	Ziprick

Motion carried unanimously.

Item #9 - Acknowledge Final Dollar Amount Equal to \$278,731 of Previously Approved Grant Offer from the U.S. Department of Transportation, Federal Aviation Administration (FAA); and Approve Award of Contract to Rialto Construction, Inc. DBA L.R. Johnson Construction in an Amount Not to Exceed \$205,412.44 for the Airfield Access Road Project, Subject to FAA Approval

A supplemental staff report regarding Agenda Item No. 9 was provided to the Commission members, staff and members of the public.

Mr. Bill Ingraham, Aviation Director, requested the Recommended Action be amended to include a ten percent (10%) contingency budget.

ACTION: Acknowledge Final Dollar Amount Equal to \$278,731 of Previously Approved Grant Offer from the U.S. Department of Transportation, Federal Aviation Administration (FAA), AIP 3-06-0358-023-2009; Approve Award of Contract to Rialto Construction, Inc. DBA L.R. Johnson Construction in an Amount Not to Exceed \$205,412.44 for the Airfield Access Road Project, and authorize a ten percent (10%) contingency budget, Subject to FAA Approval; and authorize the Interim Executive Director or his Designee to Execute the contract.

Motion	Second	Aye	Aye	Aye	Aye
Ziprick	Estrada	Chastain	Gonzales	Jones	Morris

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 3:30 p.m.

Minutes approved at a Regular Meeting on August 26, 2009.

/s/

Kelly Berry
Assistant Secretary of the Commission