

**SAN BERNARDINO INTERNATIONAL  
AIRPORT AUTHORITY  
ACTION MEETING MINUTES  
October 14, 2009**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:05 p.m. on Wednesday, October 14, 2009, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

**COMMISSION MEMBERS PRESENT:**

City of Colton	Mayor Kelly J. Chastain Councilmember Vincent Yzaguirre (alt.) (in audience non-voting)
City of Loma Linda	Secretary/Councilmember Robert Ziprick Councilmember Floyd Petersen (alt.) (in audience non-voting)
County of San Bernardino	Supervisor Josie Gonzales (3:21 p.m.)
City of Highland	Vice President/Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada Councilmember Rikke Van Johnson (alt.) (in audience non-voting)

**OTHERS PRESENT:**

Donald L. Rogers, Interim Executive Director  
Michael Burrows, Assistant Director  
Bill Ingraham, Aviation Director  
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP  
Alex Estrada, Director of Redevelopment and Transportation  
Martin Romeo, Chief Financial Officer  
Kelly Berry, Director of Information Services | Clerk of the Board  
Amelia Alanis, Assistant Clerk of the Board

**A. CALL TO ORDER**

**B. ROLL CALL**

Roll call was duly noted and recorded.

**C. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

**Item #1 - Conflict of Interest Disclosure Items**

A supplemental staff report regarding Agenda Item No. 1 was provided to the Commission members, staff and members of the public.

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. No conflicts were noted.

**Item #2 - Informational Items**

There were no informational items.

**E. COMMISSION CONSENT ITEMS**

**Item #3 – Receive Register of Demands**

**Item #4 – Receive and File Treasurer’s Report for August 31, 2009, for the San Bernardino International Airport Authority (SBIAA)**

**Item #5 – Approve Commission Meeting Schedule for November and December 2009**

**ACTION:** Approve the Consent Calendar.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Absent</b>
Jones	Estrada	Chastain	Morris	Ziprick	Gonzales

**Motion carried.**

**F. COMMISSION DISCUSSION ITEMS**

**Item #6 - Authorize Execution of a Financial Assistance Award with the U. S. Department of Commerce Economic Development Administration (EDA) for Grant No. 07-49-06453 in the Amount of \$512,177; and Authorize Staff to Execute a Joint Agreement with the Inland Valley Development Agency (IVDA) to Administer the Grant as a Co-Applicant; and Authorize Staff to Issue a Request for Qualifications (RFQ) for Construction Management Services for the Airport Pavement Rehabilitation and Reconstruction Project, subject to EDA Approval**

Mayor Kelly J. Chastain suggested the San Bernardino International Airport Authority Commission consider expressing its appreciation for the investment of federal dollars into our local economy, perhaps in the form of a letter to Congressman Jerry Lewis.

**ACTION:** Authorize Execution of a Financial Assistance Award with the U. S. Department of Commerce Economic Development Administration (EDA) for Grant No. 07-49-06453 in the amount of \$512,177; authorize Staff to execute a Joint Agreement with the Inland Valley Development Agency (IVDA) to administer the Grant as a Co-Applicant; and authorize Staff to issue a Request for Qualifications (RFQ) for Construction Management Services for the Airport Pavement Rehabilitation and Reconstruction Project, subject to EDA Approval.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Absent</b>
Jones	Estrada	Chastain	Morris	Ziprick	Gonzales

**Motion carried.**

**Item #7 - Authorize Execution of a Financial Assistance Award with the U. S. Department of Commerce Economic Development Administration (EDA) for Grant No. 07-49-06454 in the Amount of \$4,560,000; and Authorize Staff to Execute a Joint Agreement with the Inland Valley Development Agency (IVDA) to Administer the Grant as a Co-Applicant**

**ACTION:** Authorize Execution of a Financial Assistance Award with the U. S. Department of Commerce Economic Development Administration (EDA) for Grant No. 07-49-06454 in the Amount of \$4,560,000; and Authorize Staff to Execute a Joint Agreement with the Inland Valley Development Agency (IVDA) to Administer the Grant as a Co-Applicant.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Absent</b>
Chastain	Jones	Estrada	Morris	Ziprick	Gonzales

**Motion carried.**

**Item #8 - Approve Award of Contract to Laird Construction Co., Inc., in an Amount Not to Exceed 2,574,500 for the Construction of the IRP Site 2 Landfill Parking Lot Project; Appropriate a contingency budget of \$257,450; and Accept a transfer of \$3,000,000 from the Inland Valley Development Agency (IVDA) for project funding**

**ACTION:** Approve Award of Contract to Laird Construction Company, Inc., in an Amount Not to Exceed \$2,574,500 for the Construction of the IRP Site 2 Landfill Parking Lot Project; Appropriate a Contingency Budget of \$257,450; and Accept a Transfer of \$3,000,000 from the Inland Valley Development Agency (IVDA) to the San Bernardino International Airport Authority (SBIAA), Conditioned on IVDA Approval of said \$3,000,000 Transfer.

Motion	Second	Aye	Aye	Aye	Absent
Jones	Ziprick	Chastain	Estrada	Morris	Gonzales

**Motion carried.**

**Item #9 - Approve Amendment No. 3 to Airport Terminal Lease Agreement with Norton Development Company, LLC**

**ACTION:** Approve Amendment No. 3 to Airport Terminal Lease Agreement with Norton Development Company, LLC; Authorize the Acceptance of a Transfer of Funds from the Inland Valley Development Agency (IVDA); and Authorize the Interim Executive Director or his Designee to Execute Said Amendment and all Related Documents.

Motion	Second	Aye	Aye	Aye	Absent
Jones	Estrada	Chastain	Morris	Ziprick	Gonzales

**Motion carried.**

**Item #10 - Approve Award of Contract to Fire & Pump Service Group in an Amount Not to Exceed \$263,785 for the Bay 1 & 2 Oscillating Fire Suppression Nozzles Project**

**ACTION:** Approve Award of Contract to Fire & Pump Service Group in an Amount Not to Exceed \$263,785 for the Bay 1 & 2 Oscillating Fire Suppression Nozzles Project; Authorize a Contingency Budget of \$26,500; and Authorize the Interim Executive Director or his Designee to Execute the Contract.

Motion	Second	Aye	Aye	Aye	Absent
Jones	Chastain	Estrada	Morris	Ziprick	Gonzales

**Motion carried.**

**Item #11 - Adopt Resolution No. 2009-08 of the San Bernardino International Airport Authority (SBIAA) Authorizing Amendments to those Certain Notes and Loan Agreements to Add Tax Exempt Provisions, Approving the Form of Legal Documents Related Thereto and Authorizing and Directing Preparation, Execution and Delivery of the Final Forms Thereof**

Supervisor Josie Gonzales arrived at the meeting at 3:21 p.m., during the discussion of Agenda Item No. 11.

**ACTION:** Adopt Resolution No. 2009-08 of the San Bernardino International Airport Authority (SBIAA) authorizing amendments to those certain Notes and Loan Agreements to add tax exempt provisions, approving the form of legal documents related thereto and authorizing and directing preparation, execution and delivery of the final forms thereof.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Jones	Chastain	Estrada	Gonzales	Morris	Ziprick

**Motion carried unanimously.**

**G. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**H. PUBLIC COMMENT**

There were no public comments.

**I. CLOSED SESSION**

President Patrick J. Morris recessed to closed session at 3:22 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda.

The meeting reconvened at 3:28 p.m. President Patrick J. Morris asked Agency Counsel if there were any reportable items from closed session. Mr. Timothy J. Sabo, Agency Counsel, stated that there were no reportable items.

**J. ADJOURN MEETING**

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 3:28 p.m.

**Minutes approved at a Regular Meeting on October 28, 2009.**

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**Kelly Berry**

**Assistant Secretary of the Commission**