

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
January 11, 2006**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by Vice-President Robert Christman at approximately 3:05 p.m. on Wednesday, January 11, 2006, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

| | |
|--------------------------|---|
| City of Colton | Councilmember John Mitchell |
| City of Loma Linda | Vice-President/Councilmember Robert Christman |
| County of San Bernardino | Supervisor Dennis Hansberger (3:24 p.m.) |
| City of Highland | Councilmember Jody Scott |
| City of San Bernardino | President/Mayor Judith Valles (3:14 p.m.) Councilmember Esther Estrada |

OTHERS PRESENT: Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Property Management
Bill Ingraham, Director of County Airports
Penny Chua, Marketing Director/Chief of Staff
Eric Ray, Airport Operations Manager
Martin Romeo, Chief Financial Officer
Kelly Berry, Assistant Secretary of the Commission
Karen Bravo, Secretary II

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ITEMS TO BE ADDED OR DELETED**

There were no added or deleted items.

- D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

Item #1 - Conflict of Interest Disclosure Items

Vice-President Robert Christman stated Commission members should note the item(s) listed which might require member abstentions. President Judith Valles stated she would be abstaining on Agenda Item No. I. II. and Agenda Item No. I. V.

Item #2 - Informational Items

Mr. Donald L. Rogers, Interim Executive Director, reported that the San Bernardino International Airport Authority (SBIAA) recently received funds from Stater Bros. Markets for Building No. 751.

Ms. Penny Chua, Marketing Director/Chief of Staff, gave a presentation on the new website design and thanked Scott Wold and Elizabeth Roldan, from San Bernardino County ISD, for their efforts.

President Judith Valles arrived at 3:14 p.m., during the website presentation, and chaired the meeting at this point.

- E. COMMISSION CONSENT ITEMS**

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer’s Report for October 31, 2005 for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Receive and File Treasurer’s Report for November 30, 2005 for the San Bernardino International Airport Authority (SBIAA)

Item #6 – Receive and File Annual Audit Report of the San Bernardino International Airport Authority (SBIAA) for Fiscal Year Ended June 30, 2005

Item #7 – Approve Meeting Minutes: November 9, 2005

Vice-President Robert Christman pulled Agenda Item No. 6 for discussion.

Councilmember Jody Scott stated she would be abstaining on Agenda Item No. 7.

ACTION: Approve Agenda Item No. 3, Agenda Item No. 4, Agenda Item No. 5 and Agenda Item No. 7 of the Consent Calendar.

| Motion | Second | Aye | Aye [Abstained on Agenda Item No. 7] | Aye |
|---------------|---------------|------------|---|------------|
| Estrada | Christman | Mitchell | Scott | Valles |
| Absent | | | | |
| Hansberger | | | | |

Motion carried.

F. COMMISSION DISCUSSION ITEMS

Item #8 - Approve Change Order Nos. 33 and 34 with Washington Group International for an Amount Not to Exceed \$295,952.42 for the Runway 6/24 Rehabilitation Project

Mr. Alex Estrada, Director of Property Management, gave a brief statement.

Supervisor Dennis Hansberger arrived at 3:24 p.m. Councilmember Jody Scott confirmed Change Order Nos. 33 and 34 are for the runway project recently completed.

ACTION: Approve Change Order Nos. 33 and 34 with Washington Group International for an amount not to exceed \$295,952.42 for the Runway 6/24 Rehabilitation Project.

| Motion | Second | Aye | Aye | Aye |
|---------------|---------------|------------|------------|------------|
| Christman | Estrada | Hansberger | Mitchell | Scott |
| Aye | | | | |
| Valles | | | | |

Motion carried unanimously.

Item #9 – Approve Change Order No. 35 with Washington Group International for an Amount Not to Exceed \$434,747.54 for the Runway 6/24 Rehabilitation Project; Authorize Release of Five Percent (5%) of the Retention Amount; Approve Notice of Completion with Washington Group International for the Runway 6/24 Rehabilitation Project; and Authorize Release of Remaining Retention Upon Recordation with the County of San Bernardino

Mr. Alex Estrada, Director of Property Management, stated this work was approved by the U.S. Department of Transportation Federal Aviation Administration (FAA), and the San Bernardino International Airport Authority (SBIAA) will seek reimbursement.

Councilmember Jody Scott confirmed Change Order No. 35 is for the runway project recently completed.

ACTION: Approve Change Order No. 35 with Washington Group International for an amount not to exceed \$434,747.54 for the Runway 6/24 Rehabilitation Project; authorize release of five percent (5%) of the retention amount; approve Notice of Completion with Washington Group International for the Runway 6/24 Rehabilitation Project; and authorize release of remaining retention upon recordation with the County of San Bernardino.

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|---------------|---------------|------------|------------|------------|
| Motion | Second | Aye | Aye | Aye |
| Christman | Estrada | Hansberger | Mitchell | Scott |
| Aye | | | | |
| Valles | | | | |

Motion carried unanimously.

Item #10 – Accept Proposal from Wells Fargo Bank for Banking Services

Ms. Mary Faulk from Wells Fargo Bank gave a brief presentation.

President Judith Valles thanked Mr. Martin Romeo, Chief Financial Officer, for doing such a good job putting this agreement together.

ACTION: Accept proposal from Wells Fargo Bank for banking services; and authorize the Treasurer of the San Bernardino International Airport Authority and Marketing Director/Chief of Staff to execute all necessary documents.

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|---------------|---------------|------------|------------|------------|
| Motion | Second | Aye | Aye | Aye |
| Estrada | Christman | Hansberger | Mitchell | Scott |
| Aye | | | | |
| Valles | | | | |

Motion carried unanimously.

Item #11 – Ratify Approval in Concept of an Agreement among the Inland Valley Development Agency (IVDA), the San Bernardino International Airport Authority (SBIAA) and the City of San Bernardino for Use of Federal Highway Funds and Exemption from Traffic Mitigation Requirements; and Authorize Transmittal to the City of San Bernardino

Mr. Timothy J. Sabo, Lewis, Brisbois, Bisgaard & Smith, gave a brief statement.

ACTION: Ratify approval in concept of an Agreement among the Inland Valley Development Agency (IVDA), the San Bernardino International Airport Authority (SBIAA) and the City of San Bernardino for use of Federal Highway Funds and exemption from traffic mitigation requirements; and authorize transmittal to the City of San Bernardino.

| | | | | |
|---------------|---------------|------------|------------|------------|
| Motion | Second | Aye | Aye | Aye |
| Hansberger | Christman | Estrada | Mitchell | Scott |
| Aye | | | | |
| Valles | | | | |

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

Item #6 – Receive and File Annual Audit Report of the San Bernardino International Airport Authority (SBIAA) for Fiscal Year Ended June 30, 2005

Mr. Martin Romeo, Chief Financial Officer, stated the San Bernardino International Airport Authority (SBIAA) had a \$400,000 increase in Airport revenues before depreciation was taken. Mr. Romeo then introduced Mr. Kirk Franks from Rogers, Anderson, Malody & Scott, who gave a brief report.

Councilmember John Mitchell requested that when feasible perhaps portions of large agenda packets could be provided to Commission Members earlier, giving them more time to review the documents.

ACTION: Receive and file annual audit report of the San Bernardino International Airport Authority (SBIAA) for Fiscal Year ended June 30, 2005.

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|---------------|---------------|------------|------------|------------|
| Motion | Second | Aye | Aye | Aye |
| Christman | Estrada | Hansberger | Mitchell | Scott |
| Aye | | | | |
| Valles | | | | |

Motion carried unanimously.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

President Judith Valles recessed to closed session at 3:40 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated.

President Judith Valles and Supervisor Dennis Hansberger left Closed Session at 4:25 p.m. and did not participate in discussion regarding Closed Session Item No. V.

J. ADJOURN MEETING

The meeting reconvened at 4:55 p.m., and President Judith Valles and Supervisor Dennis Hansberger joined the meeting.

There being no further business before the Commission at this session, President Judith Valles declared the meeting adjourned at 4:55 p.m.

Minutes approved at a Regular Meeting on January 25, 2006.

/S/

Kelly Berry
Assistant Secretary of the Commission