

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
March 22, 2006**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by Vice-President Robert Christman at approximately 3:03 p.m. on Wednesday, March 22, 2006, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Mayor Pro Tem John Mitchell
City of Loma Linda	Vice-President/Councilmember Robert Christman
County of San Bernardino	Supervisor Dennis Hansberger
City of Highland	Councilmember Jody Scott
City of San Bernardino	Mayor Patrick J. Morris Councilmember Esther Estrada

OTHERS PRESENT: Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Property Management
Eric Ray, Airport Operations Manager
Martin Romeo, Chief Financial Officer
Bill Ingraham, Director of County Airports
Tom Dodson, Tom Dodson & Associates, Consultant
Kelly Berry, Assistant Secretary of the Commission
Amelia Alanis, Secretary II

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **ITEMS TO BE ADDED OR DELETED**

There were no added or deleted items.

- D. **CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

Item #1 - Conflict of Interest Disclosure Items

Vice-President Robert Christman stated Commission members should note the item(s) listed which might require member abstentions. Supervisor Dennis Hansberger stated he would not participate in any discussion on Agenda Item No. I. IV.

Item #2 - Informational Items

Mr. Michael Burrows, Assistant Director, gave a brief update on the Foreign Trade Zone. Ms. Penny Chua, Marketing Director/Chief of Staff, gave a brief report on her recent marketing efforts in Asia. Mr. Donald L. Rogers, Interim Executive Director, gave a brief report on his recent trip to Washington D.C.

- E. **COMMISSION CONSENT ITEMS**

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer’s Report for February 28, 2006 for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Approve Meeting Minutes: February 22, 2006

Item #6 – Approve Notice of Completion with Aero Automatic Sprinkler Co. for the Installation of a Fire Suppression Interior Piping System in Bays 1 and 2 of Hangar Building No. 763

ACTION: Approve the Consent Calendar.

Motion	Second	Aye	Aye	Aye	Aye
Scott	Estrada	Christman	Hansberger	Mitchell	Morris

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Item #7 - Conduct Election of President and Other Officers as Necessary of the San Bernardino International Airport Authority

Mr. Timothy J. Sabo, Agency Counsel, advised the Commission that upon the swearing in of Patrick J. Morris as Mayor of San Bernardino on March 6, 2006, the office of President of the San Bernardino International Airport Authority Commission became vacant. Current policy dictates that this item be placed on the agenda of the first regular meeting of the Commission after such a vacancy occurs, but it is at the discretion of the Commission if they wish to conduct an election at this time.

Vice-President Christman called for nominations for President of the San Bernardino International Airport Authority Commission. Councilmember Jody Scott nominated Mayor Patrick J. Morris, and Councilmember Esther Estrada seconded the nomination. There being no further nominations, Vice-President Christman closed the nominations and called for a motion.

ACTION: Elect Mayor Patrick J. Morris President of the San Bernardino International Airport Authority Commission.

Motion	Second	Aye	Aye	Aye	Abstain
Scott	Estrada	Christman	Hansberger	Mitchell	Morris

Motion carried.

Item #8 – Approve Adoption of Public Records Request Policy of the San Bernardino International Airport Authority (SBIAA)

Mayor Pro Tem Mitchell inquired as to whether a request form exists. Supervisor Dennis Hansberger and Mayor Pro Tem Mitchell stated Member Agencies should be exempt.

ACTION: Approve adoption of a Public Records Request Policy of the San Bernardino International Airport Authority (SBIAA), exempting requests from any Member Agency.

Motion	Second	Aye	Aye	Aye	Aye
Estrada	Mitchell	Christman	Hansberger	Morris	Scott

Motion carried unanimously.

Item #9 – Conduct Public Hearing of the San Bernardino International Airport Authority (SBIAA) on the Proposed Airport Fuel Farm Project; Receive Comments on the Draft Environmental Assessment and Initial Study; Close Public Hearing

ACTION:

- (1) Vice-President Christman opened the public hearing and called for public comments on the Draft Environmental Assessment and the Initial Study.
- (2) The Commission received the following public comments: Mr. Scot Spencer, SBD Aircraft Services, LLC, gave a comment in favor of the Fuel Farm Project. Mr. Tom Dodson, Tom Dodson & Associates, gave a brief statement regarding the project, requesting that engineers and staff have the opportunity to consider both single wall and double wall tanks.
- (3) There being no further comments, Vice-President Christman called for a motion to close the public hearing, accept the Draft Environmental Assessment and the Initial Study, and to proceed as set forth by Mr. Tom Dodson.

Motion	Second	Aye	Aye	Aye	Abstain
Morris	Mitchell	Christman	Estrada	Hansberger	Scott

Motion carried.

Item #10 – Adopt a Mitigated Negative Declaration Under the California Environmental Quality Act (CEQA) Regarding the Proposed Airport Fuel Farm Project; and Authorize Certain Related Actions

ACTION:

- 1) Adopt a Mitigated Negative Declaration under the California Environmental Quality Act (CEQA);
- 2) Adopt a De Minimis Impact Finding under §711.2 of the California Fish and Game Code;
- 3) Authorize the Interim Executive Director, or his designee, to file the Notice of Determination and the Negative Declaration; and
- 4) Authorize Airport Staff to implement the Mitigation Monitoring and Reporting Program.

Motion	Second	Aye	Aye	Aye	Abstain
Mitchell	Estrada	Christman	Hansberger	Morris	Scott

Motion carried.

Item #11 – Approve the Concept of Constructing an Airport Fuel Farm at the Proposed Location; and Authorize Certain Related Actions

ACTION:

- 1) Approve the concept of constructing an Airport fuel farm at the location depicted on the Airport Layout Plan (ALP);
- 2) Authorize the Interim Executive Director, or his designee, to file a grant application with the U.S. Department of Transportation Federal Aviation Administration (FAA) to procure funding for the Airport fuel farm; and
- 3) Authorize Airport Staff to advertise for construction bid proposals.

Motion	Second	Aye	Aye	Aye	Abstain
Morris	Mitchell	Estrada	Christman	Hansberger	Scott

Motion carried.

Item #12 – Approve Extension of Right to Negotiate Regarding an 18-Acre Area Generally Located South of Parcel E-1 to the Taxiway and Tarmac Areas between the San Bernardino International Airport Authority (SBIAA) and Hillwood/San Bernardino, LLC

ACTION: Approve extension of Right to Negotiate regarding an 18-acre area generally located south of Parcel E-1 to the taxiway and tarmac areas between the San Bernardino International Airport Authority (SBIAA) and Hillwood/San Bernardino, LLC, for a period of twelve (12) months from March 23, 2006 until March 22, 2007; and authorize the Interim Executive Director or designee to execute the necessary document.

Motion	Second	Aye	Aye	Aye	Aye
Morris	Estrada	Christman	Hansberger	Mitchell	Scott

Motion carried unanimously.

Item #13 – Approve Agreement between the City of San Bernardino and the San Bernardino International Airport Authority (SBIAA) for Prepayment of Traffic Development Impact Fees

ACTION: Approve an Agreement between the City of San Bernardino (City) and the San Bernardino International Airport Authority (SBIAA) for prepayment of Traffic Development Impact Fees; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Hansberger	Mitchell	Christman	Estrada	Morris	Scott

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

Vice-President Christman recessed to closed session at 3:45 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated.

Mayor Patrick J. Morris and Supervisor Dennis Hansberger left closed session at 4:05 p.m. and were not present during the discussion of Agenda Item No. I. IV.

J. ADJOURN MEETING

There being no further business before the Commission at this session, Vice-President Christman declared the meeting adjourned at 4:08 p.m.

Minutes approved at a Regular Meeting on April 12, 2006.

/s/

Kelly Berry
Assistant Secretary of the Commission