

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
June 14, 2006**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:11 p.m. on Wednesday, June 14, 2006, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Mayor Pro Tem John Mitchell
City of Loma Linda	Vice-President/Councilmember Robert Christman
County of San Bernardino	Supervisor Josie Gonzales (alt)
City of Highland	Councilmember Jody Scott
City of San Bernardino	President/Mayor Patrick J. Morris

OTHERS PRESENT: Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
W. E. Leonard, Consultant
Alex Estrada, Director of Property Management
Penny Chua, Marketing Director/Chief of Staff
Eric Ray, Airport Operations Manager
Martin Romeo, Chief Financial Officer
Bill Ingraham, Director of County Airports
Kelly Berry, Assistant Secretary of the Commission
Karen Bravo, Secretary II

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ITEMS TO BE ADDED OR DELETED**

President Patrick J. Morris requested that the Commission consider an item honoring the Hansberger family due to the passing of Dennis Hansberger's brother, David Hansberger.

- D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. President Morris stated he would be abstaining on Agenda Item No. 10C. and Agenda Item No. 10D. Supervisor Josie Gonzales stated she would not participate in any discussion regarding Agenda Item I. II.

Item #2 - Informational Items

Donald L. Rogers, Interim Executive Director, advised the Commission members that he has no economic interest in the accounting firm Rogers, Anderson, Malody & Scott, LLP, and wanted to remind the Commission members of that fact prior to the Commission considering Agenda Item No. 6.

Regarding Agenda Item No. 5., Mr. Rogers stated that while the minutes of the April 26, 2006 meeting reflect that President Patrick J. Morris appointed Councilmember Helen Ramos to the San Bernardino International Airport Authority Finance and Budget Committee, subsequent to that appointment Mayor Pro Tem John Mitchell was appointed to the Finance and Budget Committee by President Morris in place of Councilmember Helen Ramos, due to the fact that Councilmember Ramos is an alternate member of the Commission.

- E. COMMISSION CONSENT ITEMS**

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer's Report for April 30, 2006 for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Approve Meeting Minutes: April 26, 2006

Item #6 – Approve 2005-2006 Audit Engagement Letter with Rogers, Anderson, Malody & Scott, LLP in an Amount Not to Exceed \$30,000

ACTION: Approve Agenda Item Nos. 3, 4 and 5 of the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Christman	Mitchell	Gonzales	Morris	Scott

Motion carried unanimously.

ACTION: Approve Agenda Item No. 6 of the Consent Calendar.

Motion	Second	Aye	Aye	Abstain
Christman	Mitchell	Gonzales	Morris	Scott

Motion carried.

F. COMMISSION DISCUSSION ITEMS

Item #7 - Approve the San Bernardino International Airport Authority (SBIAA) Fiscal Year 2006-2007 Budget

ACTION: Approve the San Bernardino International Airport Authority (SBIAA) Fiscal Year 2006-2007 Budget; approve new employment contracts with Amelia E. Alanis, Robert Daly and Rodringo Rendon attached hereto; and authorize the SBIAA President to execute all new and amended employment contracts with SBIAA employees consistent with the new approved budget.

Motion	Second	Aye	Aye	Aye
Mitchell	Gonzales	Christman	Morris	Scott

Motion carried unanimously.

Item #8 – Approve San Bernardino International Airport Authority Fee Schedule for Fiscal Year 2006-2007

ACTION: Approve San Bernardino International Airport Fee Schedule for fiscal year 2006-2007.

Motion	Second	Aye	Aye	Aye
Mitchell	Gonzales	Christman	Morris	Scott

Motion carried unanimously.

Item #9 – Adopt Commercial and Filming Activities Procedures for the San Bernardino International Airport Authority (SBIAA) for Fiscal Year 2006-2007

ACTION: Adopt Commercial and Filming Activities Procedures for the San Bernardino International Airport Authority (SBIAA) for fiscal year 2006-2007.

Motion	Second	Aye	Aye	Aye
Mitchell	Scott	Christman	Gonzales	Morris

Motion carried unanimously.

Item #10 – Approve Agreements for Various Consultant Services for Fiscal Year 2006-2007

Mayor Pro Tem John Mitchell requested assurance that these amounts would be sufficient for the future needs of the San Bernardino International Airport. Donald L. Rogers, Interim Executive Director, stated the numbers were consistent with the future needs of the airport.

By separate motion for each agreement, the Commission was requested to consider and approve the following agreements with the various consultants for fiscal year 2006-2007 for the amounts specified; and authorize Interim Executive Director or his designee to execute the agreements.

<u>Consultant</u>	<u>Not-to-Exceed Amount</u>
A. County Division of Airports	\$ 15,000.00
B. Lewis Brisbois Bisgaard & Smith, LLP	\$110,000.00
C. Mirau, Edwards, Cannon & Lewin	\$ 10,000.00
D. San Gorgonio Land Company/William Leonard	\$ 10,000.00
E. The Arrowhead Group/James W. Gourley	\$ 5,000.00
F. California Electrical Consulting and Design	\$ 30,000.00
G. GKK Corporation	\$ 10,000.00
H. David Evans and Associates	\$ 10,000.00
I. Tom Dodson & Associates	\$ 30,000.00
J. Lawrence R. Karr, Construction Consultant	\$ 30,000.00

Item #10A.

ACTION: Approve agreement with County Division of Airports for fiscal year 2006-2007 in an amount not to exceed \$15,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Scott	Christman	Gonzales	Morris

Motion carried unanimously.

Item #10B.

ACTION: Approve agreement with Lewis Brisbois Bisgaard & Smith, LLP for fiscal year 2006-2007 in an amount not to exceed \$110,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Scott	Christman	Gonzales	Morris

Motion carried unanimously.

Item #10C.

ACTION: Approve agreement with Mirau, Edwards, Cannon & Lewis for fiscal year 2006-2007 in an amount not to exceed \$10,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Abstain
Mitchell	Scott	Christman	Gonzales	Morris

Motion carried.

Item #10D.

ACTION: Approve agreement with San Gorgonio Land Company/William Leonard for fiscal year 2006-2007 in an amount not to exceed \$10,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Abstain	Abstain
Mitchell	Christman	Gonzales	Morris	Scott

Motion did not carry.

Item #10E.

ACTION: Approve agreement with The Arrowhead Group/James W. Gourley for fiscal year 2006-2007 in an amount not to exceed \$5,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried unanimously.

Item #10F.

ACTION: Approve agreement with California Electrical Consulting and Design for fiscal year 2006-2007 in an amount not to exceed \$30,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried unanimously.

Item #10G.

ACTION: Approve agreement with GKK Corporation for fiscal year 2006-2007 in an amount not to exceed \$10,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried unanimously.

Item #10H.

ACTION: Approve agreement with David Evans and Associates for fiscal year 2006-2007 in an amount not to exceed \$10,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried unanimously.

Item #10I.

ACTION: Approve agreement with Tom Dodson & Associates for fiscal year 2006-2007 in an amount not to exceed \$30,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried unanimously.

Item #10J.

ACTION: Approve agreement with Lawrence R. Karr for fiscal year 2006-2007 in an amount not to exceed \$30,000; and authorize the Interim Executive Director or his designee to execute the agreement.

Motion	Second	Aye	Aye	Aye
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried unanimously.

Item #11 – Adopt Avigation Easement Interim Policy of the San Bernardino International Airport Authority

Mr. Michael Burrows, Assistant Director, gave a brief statement regarding the background of Agenda Item No. 11.

Councilmember Jody Scott stated the City of Highland has directed her to request that this Agenda Item No. 11 be continued in order to allow Highland staff time to review and respond.

President Patrick J. Morris suggested that this matter be continued to the next regular meeting, and instructed staff to meet with Councilmember Scott and City of Highland staff members to discuss the importance of this matter and any potential impact on the City of Highland.

Mr. Donald L. Rogers, Interim Executive Director, advised the Commission that there are certain Avigation Easements pending which need to be executed by the Airport Authority, and requested a separate action on that issue. Mr. Timothy J. Sabo suggested that Agenda Item No. 11 be continued to the next meeting, but that the Commission also give authorization for the President to execute those pending Avigation Easements with developers within the City of San Bernardino.

ACTION: Continue Agenda Item No. 11 to the next regular meeting, June 28, 2006.

Motion	Second	Aye	Aye	Aye
Mitchell	Gonzales	Christman	Morris	Scott

Motion carried unanimously.

ACTION: Allow the San Bernardino International Airport Authority (SBIAA) President to sign any pending Avigation Agreements with developers in the Airport Influence Area within the City of San Bernardino.

Motion	Second	Aye	Aye	Abstain
Mitchell	Gonzales	Christman	Morris	Scott

Motion carried.

Item #12 – Authorize Staff to Issue a Request for Proposals (RFP) for the Preparation of an Airport Land Use Compatibility Plan

Councilmember Jody Scott stated that the City of Highland does not intend to participate in the Airport Land Use Compatibility Plan at this time.

ACTION: Authorize Staff to Issue a Request for Proposals (RFP) for the preparation of an Airport Land Use Compatibility Plan in coordination with the City of Highland, the City of San Bernardino, the City of Loma Linda, the City of Redlands, and the County of San Bernardino.

Motion	Second	Aye	Aye	Nay
Mitchell	Christman	Gonzales	Morris	Scott

Motion carried.

Mr. Donald L. Rogers, Interim Executive Director, stated that one of the reasons this matter was brought before the Commission was to look for a process to try to resolve some issues with the City of Highland. Mr. Donald L. Rogers, Mr. Mike Burrows, and Councilmember Scott championed President Morris’s direction that a meeting be scheduled in order to seek a resolution. Supervisor Josie Gonzales strongly urged the City of Highland give this item due consideration. Councilmember Robert Christman voiced confusion as to the lack of desire by the City of Highland to participate in this study. Councilmember Jody Scott stated that the City of Highland has always been very supportive of the Airport, but acknowledged there are issues that need to be resolved by open and honest communication.

G. ADDED AND DEFERRED ITEMS

A discussion ensued as to the desire of the Commission members to honor Dennis Hansberger and his family due to the recent passing of his brother, David Hansberger. Direction was given to staff to make a monetary donation on behalf of the Commission to the charity designated by the Hansberger Family.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

President Patrick J. Morris recessed to closed session at 4:05 p.m. Supervisor Josie Gonzales and Mayor Patrick J. Morris left closed session at 4:07 p.m. Due to the lack of a quorum, there was no closed session and the meeting was adjourned at 4:07 p.m.

J. ADJOURN MEETING

The meeting was adjourned at 4:07 p.m., due to the lack of a quorum.

Minutes approved at a Special Meeting on June 28, 2006.

/S/

Kelly Berry
Assistant Secretary of the Commission