

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
July 12, 2006**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:05 p.m. on Wednesday, July 12, 2006, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

| | |
|--------------------------|---|
| City of Colton | Mayor Pro Tem John Mitchell |
| City of Loma Linda | Vice-President/Councilmember Robert Christman |
| County of San Bernardino | Supervisor Josie Gonzales (alt) |
| City of Highland | Councilmember Penny Lilburn (alt) |
| City of San Bernardino | President/Mayor Patrick J. Morris Councilmember Esther Estrada |

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment & Property
Management
Penny Chua, Director of Economic Development & Marketing
Eric Ray, Airport Operations Manager
Martin Romeo, Chief Financial Officer
Bill Ingraham, Director of County Airports
Kelly Berry, Assistant Secretary of the Commission
Karen Bravo, Secretary II

A. CALL TO ORDER

B. ROLL CALL

C. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions.

Item #2 - Informational Items

There were no informational items.

E. COMMISSION CONSENT ITEMS

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer’s Report for May 31, 2006 for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Approve Meeting Minutes: June 28, 2006

ACTION: Approve the Consent Calendar.

| | | | | | |
|---------------|---------------|------------|------------|------------|------------|
| Motion | Second | Aye | Aye | Aye | Aye |
| Estrada | Christman | Gonzales | Lilburn | Mitchell | Morris |

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Item #6 - Conduct Election of President, Vice-President and Secretary of the San Bernardino International Airport Authority (SBIAA)

Supervisor Josie Gonzales suggested to the Commission that the individuals currently in office remain in office for this upcoming term.

ACTION: Elect the following individuals for an additional term of office in the positions they currently hold:

Patrick J. Morris, President
 Robert Christman, Vice President
 Helen A. Ramos, Secretary

| Motion | Second | Aye | Aye | Aye | Aye |
|----------|---------|-----------|---------|----------|--------|
| Gonzales | Estrada | Christman | Lilburn | Mitchell | Morris |

Motion carried unanimously.

Item #7 – Approve Notice of Completion with Brewster Electric, Inc. for Electrical Light Installation and for Electrical Power Outlets, Panels and Transformers at Dock 1, Hangar Building No. 763; and Authorize Release of 10% Retention Upon Recordation with the County of San Bernardino

ACTION: Approve notice of completion with Brewster Electric, Inc. for the electrical light installation and for electrical power outlets, panels and transformers at Dock 1, Hangar Building No. 763; and authorize release of 10% retention upon recordation with the County of San Bernardino.

| Motion | Second | Aye | Aye | Aye | Aye |
|---------|----------|-----------|----------|---------|--------|
| Estrada | Mitchell | Christman | Gonzales | Lilburn | Morris |

Motion carried unanimously.

Item #8 – Approve Contract with DMJM+Harris, Inc. in an Amount Not to Exceed \$89,453 to Perform Detailed Planning of the Corporate/General Aviation Area of the Airport

A discussion ensued regarding the procedure utilized by staff for the selection of this engineering firm as the projects qualified engineer under the requirements of the U.S. Department of Transportation, Federal Aviation Administration (FAA). A distinction was made between this FAA projects qualified engineer and the role of staff and an independent engineering firm to review the work of the FAA projects qualified engineer. Questions were also addressed as to the submittal of this contract to the Commission for approval. Mr. Timothy J. Sabo, Authority Counsel, stated that DMJM+Harris, Inc. is the engineering firm qualified under the FAA required procedures to undertake all FAA projects at the San Bernardino International Airport, and it is appropriate for the contract to be awarded since this is an FAA project.

ACTION: Approve Contract with DMJM+Harris, Inc. in an amount not to exceed \$89,453 to perform detailed planning of the Corporate/General Aviation area of the Airport; approve a 10% contingency budget; and authorize the Interim Executive Director or his designee to execute the contract.

| Motion | Second | Aye | Aye | Aye | Nay |
|----------|---------|----------|---------|--------|-----------|
| Mitchell | Estrada | Gonzales | Lilburn | Morris | Christman |

Motion carried.

Item #9 – Approve Contract with GKK Works in an Amount Not to Exceed \$104,890 to perform a Preliminary Design Study for the Airport Terminal Building and Parking Facilities

Mayor Pro Tem John Mitchell noted we should be proactive in building adequate parking, even if we overbuild presently.

ACTION: Approve a contract with GKK Works in an amount not to exceed \$104,890 to perform a Preliminary Design Study for the Airport Terminal Building and parking facilities, including landscape design, signage design and exterior design; approve a 10% contingency budget; and authorize the Interim Executive Director or his designee to execute the contract.

| Motion | Second | Aye | Aye | Aye | Nay |
|----------|----------|-----------|---------|---------|--------|
| Gonzales | Mitchell | Christman | Estrada | Lilburn | Morris |

Motion carried unanimously.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Morris declared the meeting adjourned at 3:50 p.m.

Minutes approved at a Regular Meeting on August 9, 2006.

/s/

Kelly Berry

Assistant Secretary of the Commission